

City of Fort Lauderdale
FY 2013 COMMISSION ANNUAL ACTION PLAN
Progress Report to Commission: Quarter 3



HOW TO READ THIS REPORT

This FY 2013 Commission Annual Action Plan Report provides an at-a-glance summary of progress with Fort Lauderdale City Commission priorities. These priorities were developed during the spring and summer of 2012 through collaboration by Department Directors and the Commission, leading to an ultimate ranking of actions and projects, referred to as initiatives with the strategic planning and budgeting processes. Within this report, each initiative is associated with a Cylinder of Excellence, a Department as the lead, a brief description of what the initiative is, an analysis of progress, and key milestones and dates. The information in this report was generated from ClearPoint software, the City's strategic performance management software, which allows for the monthly reporting and analyzing of data. Progress with the Action Plan is monitored monthly through the interdisciplinary **FL²STAT** program, the City's approach to exponential improvement.

SUMMARY

The Initiative Summary provides an index of the Commission Annual Action Plan initiatives. The first column, titled **Category**, organizes the initiatives according to following categories: Policy, Management, Management-in-Progress, and Projects. The second column, titled **Initiatives**, contains the initiative name. The name itself begins with an abbreviation for the Cylinder of Excellence that the initiative falls within. To further align the initiatives, the number following the abbreviation corresponds to the goal and objective of the staff draft Strategic Plan. For example, Initiative *PP 1-2: Implement the Riverwalk District Plan* is linked to the Public Places Cylinder of Excellence, and more specifically is tied to the objective 1-2: *Create and nourish partnerships to ensure the utilization of public places.*¹ The third column: **Commission Prioritization Level**, applies only to initiative in the Policy and Management categories and illustrates the importance-level as ranked by Commission: Top, High, and Moderate.

INITIATIVE PROGRESS

Each initiative is presented with 1-page of summary information. It includes a **Description** which provides a summary and/or brief history of the initiative that describes the project and its purpose. The **Analysis** field is intended to provide a status update on the progress of the initiative. It will indicate whether the project is on schedule as detailed in the original Commission Annual Action Plan document and discuss any relevant issues that have arisen during the process. The **Milestone** field is intended to provide a broken down view of the steps needed to complete the initiative along with anticipated completion dates. The status indicator to the left of the Milestone title indicates the status of the milestone.

¹ The draft Strategic Plan will be updated to align with the Vision Plan and is expected to be finalized within FY 2013.

GLOSSARY OF KEY TERMS AND ABBREVIATIONS:

Initiative – Actions and projects that were prioritized by the City Commission during the spring and summer of 2012. Each initiative begins with an abbreviation that is in reference to the **Cylinder of Excellence** it is associated with. The abbreviations are as follows:

- IN – Infrastructure Cylinder
- PP – Public Places Cylinder
- BD – Business Development Cylinder
- NE – Neighborhood Enhancement Cylinder
- PS – Public Safety Cylinder
- IS – Internal Support Platform

Category– This field refers to the category the initiative falls under. The categories are as follows:

- Policy Agenda – these items need additional direction and/or policy action by the Commission and will be presented and discussed as appropriate.
- Management Agenda – the overall direction for these initiatives has generally already been provided by the Commission. Staff will continue to implement and refine at the management level as needed and bring items to the Commission's attention as necessary.
- Management in Progress – these items consist of initiatives which were already underway at the time of the Commission prioritization exercise.
- Major Projects – these items consist of select major Community Investment Program Projects that the Commission prioritized.

FL²STAT – A systematic and innovative program that ties together the organization's Strategic Plan, the Commission's Annual Action Plan, the Community Investment Plan, and budgeting for results. It is a combination of strategic planning, performance management and process improvement. This interdisciplinary strategic performance management program utilizes a PerformanceSTAT and Balanced Scorecard approach.

Initiatives and Milestone Status Indicators	
	Completed – The initiative or milestone has been completed.
	At or Above Plan – Progress is on track to meeting the CAAP target date.
	Caution – Will not meet the key dates outlined in the CAAP but is still making progress.
	Below Plan – Is not meeting the key dates outlined in the CAAP and is experiencing several challenges and/or significant problems.
	No Information – Work on the initiative or milestone has not started.



Category	Initiative	Commission Prioritization Level
Policy Agenda	 PP 1-2 Implement the RiverWalk District Plan*	Top
Policy Agenda	 BD 1-1 City Economic Development Plan: Vision, Policy, and Strategy*	Top
Policy Agenda	 IN 1-1 WAVE Streetcar Development and Funding*	Top
Policy Agenda	 PP 1-4 Develop and Implement a City Comprehensive Homeless Strategy*	Top
Policy Agenda	 PS 3-1 911 Dispatch Direction and Funding*	Top
Policy Agenda	 IN 1-1 Monitor FEC Passenger Rail Implementation*	High
Policy Agenda	 IS 2-1 Community Investment Plan Prioritization and Funding*	High
Policy Agenda	 IS 2-1 Annexation: Policy and Action*	High
Policy Agenda	 IS 2-1 Alternative City Revenues Study and Policy Direction*	High
Policy Agenda	 IS 1-4 Information Technology Strategic Plan*	High
Policy Agenda	 BD 1-1 Develop a Marine Industry Strategy*	High
Policy Agenda	 PP 2-1 Improve Landscape Maintenance: Service Level and Funding*	Moderate
Policy Agenda	 IS 2-1 Pension: Review and Funding*	Moderate
Policy Agenda	 IN 1-1 Trolley: Equipment, Routes, and Fares*	Moderate
Management Agenda	 PS 1-1 Crime Reduction Strategy and Action Plan*	Top
Management Agenda	 PP 1-3 Renovate the Fort Lauderdale Aquatic Center*	Top
Management Agenda	 PS 2-1 Citywide Comprehensive Emergency Management Plan Update*	Top
Management Agenda	 IN 2-6 Beach Renourishment Plan and Funding*	Top
Management Agenda	 NE 1-2 Implement Code Enforcement Program Changes*	High
Management Agenda	 IN 2-3 Stormwater Management Plan: Implementation*	High
Management Agenda	 NE 1-1 Develop City of Service Plan (Volunteer Service Program)*	High
Management in Progress	 NE 1-2 Complete the Affordable Housing Study*	Not Applicable
Management in Progress	 PP 2-1 Complete the Beach Master Plan Projects Feasibility Study*	Not Applicable

Management in Progress	✓ PS 1-1 Implement Red Light Cameras*	Not Applicable
Management in Progress	↓ NE 2-1 Complete Neighborhood Development Criteria Revision (NDCR) Project*	Not Applicable
Management in Progress	↑ IN 1-3 South Middle River Roads Funding*	Not Applicable
Management in Progress	↑ IN 2-1 Implement, Design, and Construct Underground Utilities*	Not Applicable
Management in Progress	↑ IN 2-2 Water Efficiency and Conservation Campaign*	Not Applicable
Management in Progress	✓ PP 1-3 Redevelop Stranahan Park*	Not Applicable
Management in Progress	■ NE 2-1 Amend NW RAC Zoning Regulations: Uses, Parking, Design Guidelines*	Not Applicable
Management in Progress	↓ PP 2-1 Implement Central Beach Master Plan Design Guidelines*	Not Applicable
Management in Progress	■ PP 1-3 Develop a City Street and Pedestrian Lighting Policy*	Not Applicable
Management in Progress	■ IN 2-2 Present a Long Term Water Supply Strategy*	Not Applicable
Management in Progress	■ IN 2-5 Multi-Family/Commercial Recycling Program Development*	Not Applicable
Management in Progress	↑ IN 2-3 Flood Hazard Mitigation Program Implementation for Residents*	Not Applicable
Management in Progress	■ NE 2-1 Amend the Planned Unit Development Ordinance*	Not Applicable
Management in Progress	↑ IN 1-2 Develop Connectivity Master Plan (Greenway/Blueway/Complete Streets)*	Not Applicable
Management in Progress	✓ IS 1-3 Develop Community Vision*	Not Applicable
Management in Progress	✓ IS 1-3 Neighbor Survey*	Not Applicable
Management in Progress	✓ IS 2-1 Fiscal Capacity Study*	Not Applicable
Management in Progress	↑ IS 1-3 Institutionalize the Strategic Plan*	Not Applicable
Management in Progress	↓ IS 2-1 Award Banking Services Contract*	Not Applicable
Management in Progress	✓ IS 2-1 Approve Investment Advisor's Contract*	Not Applicable
Management in Progress	✓ IS 2-1 Award Investment Manager's Contract*	Not Applicable
Management in Progress	✓ IS 2-1 Payoff Police and Fire Pension Loan*	Not Applicable
Management in Progress	✓ IS 2-1 Payoff Capital Lease (Fire Equipment)*	Not Applicable
Management in Progress	↑ IS 2-1 Develop Fixed Asset Inventory*	Not Applicable
Management in Progress	✓ IS 1-3 Convert City Employee Paychecks to Direct Deposit*	Not Applicable

Management in Progress	 IS 2-1 Negotiate Collective Bargaining Agreements (Fraternal Order of Police and IAFF - Firefighters)*	Not Applicable
Management in Progress	 IS 2-1 City Manager's Reorganization Plan*	Not Applicable
Management in Progress	 IS 2-1 Reallocation of Capital Projects Portfolio*	Not Applicable
Management in Progress	 IS 2-2 Implement of Local Business Preference Ordinance*	Not Applicable
Management in Progress	 BD 1-3 Implement Business Development Program*	Not Applicable
Management in Progress	 PP 1-1 Marina Dredging: Environmental Study/Permitting (Las Olas, Aquatic Center, Bahia Mar)*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Grand Prix*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Air Show*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Boat Show*	Not Applicable
Management in Progress	 PP 2-3 Partner with CVB to Implement "Welcome Back Troops"*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Winterfest*	Not Applicable
Management in Progress	 BD 1-2 Coordinate with TMA for City Excursions for Airport Passenger Program*	Not Applicable
Management in Progress	 IS 1-1 Implementation of "We Build Community"*	Not Applicable
Management in Progress	 IS 1-3 Develop a Citywide Social Media Policy*	Not Applicable
Management in Progress	 IS 1-4 Upgrade the City's Official Website*	Not Applicable
Management in Progress	 IS 1-3 Technology Upgrade for Government Access Channel 78*	Not Applicable
Major Projects	 NE 1-3 Sistrunk Blvd Streetscape Project*	Not Applicable
Major Projects	 PP 2-5 Orange Bowl at Carter Park Project*	Not Applicable
Major Projects	 PP 1-3 South Side School Project*	Not Applicable
Major Projects	 IN 2-1 Fiveash Plan: Reliability Improvements*	Not Applicable
Major Projects	 PP 1-1 15th Street Boat Ramp Improvements*	Not Applicable
Major Projects	 PS 3-1 Construct Fire Station 46*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 8*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 13*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 54*	Not Applicable



PP 1-2 Implement the RiverWalk District Plan*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Sustainable Development

Description

Approved in 2010, this plan was initiated to enhance the Riverwalk including the blocks south and north of the New River.

These activities will improve Riverwalk accessibility.

Facilitate Approval of Development Projects

The New River Master Plan outlined design guidelines that set the standard for future development and open space improvements within the Riverwalk District that focus on the careful design and planning of waterfront development to ensure active and attractive spaces for the public to enjoy. As new projects are built in this area, the vision of an active, livable downtown waterfront community will come to life. Several recent projects have recently been proposed within the District.

Provide Riverwalk Access at Stranahan House and Icon Site

An agreement with Stranahan House and The Related Group will be created to allow public access along the New River.

Analysis

The Riverwalk Lighting Project is currently at 90% of completion and ahead of schedule. All poles have been installed and fixtures were installed the week of June 24, 2013. Staff is awaiting a finalized scope from FPL to complete project.

The design for the auger case pile system for the seawall construction portion of this project is in progress and on schedule.

Access to Facilitate Development - P&R

The Planning, Urban Design, and Landscape Architecture Firm, EDSA Inc., has prepared a conceptual plan for development of a walkway connector. The Riverwalk Trust is in the process of obtaining prices to construct the connection. The walkway will follow the current seawall from New River Drive to Laura Ward Plaza. Once the estimates have been received, the Riverwalk Trust will work with partners to secure funding for the project.

The Parks and Recreation director will provide Public Works with progress updates as the project moves along.

Riverhouse Programming - P&R

The vision for the Riverwalk District is to revitalize the area into an exciting destination. In furtherance of this vision, a Request For Proposals (RFP) was issued seeking qualified vendors to lease the Historic Bryan Homes Riverhouse property. The RFP requires the submission of development, operating, marketing, and financial plans as well as references and all necessary licensing.

The RFP was released on June 7, 2013 and closed on July 17, 2013.

Milestones

	Facilitate Approval of Development Projects (Greg Brewton - DSD)	12/1/11 - 5/1/13
	Ensure RiverWalk Access to Facilitate Development (Phil Thornburg - P&R)	8/20/12 - 12/1/13
	Construct Seawall Repairs (Hardeep Anand-PW)	9/12/12 - 12/3/13
	Design, Bid and Construct Lighting Project (Hardeep Anand-PW)	10/24/12 - 4/30/13
	Riverhouse Programming (Phil Thornburg - Parks and Rec)	1/21/13 - 7/31/13
	Renovate Esplanade Park	7/8/13 - 12/1/13

Category
Policy Agenda

Commission Prioritization Level
Top

Cylinder of Excellence
Business Development

Lead Department
Sustainable Development

Description
<p>The creation of a Comprehensive Economic Development Plan was identified by the City Commission as a Top Priority. The objective of the plan is to sustain, expand and diversify the City's economic base by enhancing the business climate and creating higher paying jobs, thereby increasing the City's tax base and improving the quality of life for all residents. A key element of the plan will be to identify key strategies and action items that can be implemented within a 5 years, and to set broader goals and objectives to be implemented within 10 years.</p> <p>Specific geographic areas to be evaluated include:</p> <ul style="list-style-type: none"> • The Fort Lauderdale Executive Airport (FXE)/Uptown Business District • The Galt Ocean Mile • North Beach • The Downtown Regional Activity Center (DRAC) / East Las Olas Boulevard • Sistrunk Boulevard • SE 17th Street / South Andrews Avenue

Analysis
<p>The milestones for the Economic Development Plan have all been pushed back due to scheduling conflicts for the Evaluation Committee. The Evaluation Committee had their first meeting on June 14th, and the Oral interviews were scheduled for July 17th. That will push the City Commission award of the contract to probably September 3rd. Phase I of the Plan will be October 7th - November 7th. Public Meetings will be from October 7 – February 18, 2014. Stakeholder meetings will be from November 8 – January 8, 2014. The Final Report to the City Commission will be submitted between January 24 – February 18, 2014.</p>

Milestones																				
<table border="0"> <tr> <td>✓ Present Strategic Plan Approach to Commission</td> <td>2/19/13 - 3/19/13</td> </tr> <tr> <td>✓ Release RFP</td> <td>2/20/13 - 4/5/13</td> </tr> <tr> <td>✓ RFP Proposals Due</td> <td>4/13/13 - 5/1/13</td> </tr> <tr> <td>□ Evaluation Committee</td> <td>4/20/13 - 5/13/13</td> </tr> <tr> <td>□ Oral Interview with RFP Finalists</td> <td>4/25/13 - 5/17/13</td> </tr> <tr> <td>□ City Commission to award the contract</td> <td>6/4/13 - 6/18/13</td> </tr> <tr> <td>□ Phase I - Economic Development Profile Report for the City and each geographic area.</td> <td>6/19/13 - 7/19/13</td> </tr> <tr> <td>□ Public Meetings (Minimum 6)</td> <td>7/19/13 - 11/19/13</td> </tr> <tr> <td>□ Stakeholder Meetings (Minimum 5)</td> <td>7/20/13 - 9/20/13</td> </tr> <tr> <td>□ Submit Final Report to City Commission</td> <td>10/15/13 - 11/19/13</td> </tr> </table>	✓ Present Strategic Plan Approach to Commission	2/19/13 - 3/19/13	✓ Release RFP	2/20/13 - 4/5/13	✓ RFP Proposals Due	4/13/13 - 5/1/13	□ Evaluation Committee	4/20/13 - 5/13/13	□ Oral Interview with RFP Finalists	4/25/13 - 5/17/13	□ City Commission to award the contract	6/4/13 - 6/18/13	□ Phase I - Economic Development Profile Report for the City and each geographic area.	6/19/13 - 7/19/13	□ Public Meetings (Minimum 6)	7/19/13 - 11/19/13	□ Stakeholder Meetings (Minimum 5)	7/20/13 - 9/20/13	□ Submit Final Report to City Commission	10/15/13 - 11/19/13
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IN 1-1 WAVE Streetcar Development and Funding*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

The Fort Lauderdale WAVE Streetcar project is a 2.7-mile (5.4 miles two-way) modern streetcar system in downtown Fort Lauderdale with 10 stations. The system will have a continuous 7.5 peak hour to 10 off peak hour minute schedules.

The WAVE Partnership has received \$18,000,000 from a FTA TIGER Grant for design and construction. The City has a match requirement, including a special assessment and land/cash contribution.

Analysis

The Wave Interlocal Agreement and Special Assessment have been completed. In the event that the remainder of Federal funds are not available, the assessment will need to be recalculated to reflect the 1.4 mile segment. The next step is to complete the remaining \$9.4 million contribution through land dedication and/or cash towards the project.

Milestones

✓	Coordinate WAVE Special Assessment with the DDA	7/15/12 - 6/28/13
↑	City's Land Contribution for the WAVE Streetcar Project	7/16/12 - 12/31/13
✓	Commission Meeting Motion to Approve Interlocal Agreement between Partners	12/4/12 - 2/28/13
✓	Public Hearing 1st Reading	1/15/13 - 3/29/13
✓	Public Hearing 2nd Reading	2/19/13 - 4/26/13

Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves of the development of strategies targeting the homeless in Fort Lauderdale. One such strategy includes the formation of the Chronic Homeless Housing Collaborative (CHHC) to submit a US Department of Housing and Urban Development (HUD) grant.

The \$455,000 grant will support the provision of 22 permanent beds and supportive services. The supportive services will help the chronically homeless persons transition from homelessness to living as independently as possible.

Analysis

The Continuum of Care Homeless Assistance Program grant application, in support of the Chronic Homeless Housing Collaborative (CHHC), was submitted to the US Department of Housing and Urban Development (HUD) by Broward County prior to the HUD January 18, 2013 deadline. A response regarding the grant was expected on June 30th. The CHHC collaborative is still awaiting notification of grant award. It is anticipated that a response is imminent.

Milestones

- Submit Letter of Interest for Homeless Housing and Supportive Services Project 8/13/12 - 8/17/12
- Submit Grant Application (with Broward County) for Chronic Homeless Housing 10/26/12 - 1/18/13
- Hire part-time homeless coordinator 8/15/13 - 8/14/14



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Safety

Lead Department

Fire Rescue

Description

The City is exploring Public Safety communications options: 1) whether to join the proposed County regionalization project or 2) return to operating a City-run dispatch center. Direction is necessary from the Commission regarding future steps taken.

See Bertha Henry letter (CAM 12-2538, Exhibit 1) and CAM 12-2538 for details.

<http://fortlauderdale.legistar.com/LegislationDetail.aspx?ID=1240148&GUID=045E9E8F-6D25-445E-93C8-5B4AABE57464>

Analysis

The City has decided to move forward with Broward County consolidated dispatch. Fire Rescue is currently in the process of reviewing the contracts and agreements from the County. Fire Rescue staff are also attending many meetings with the County to determine what is needed to move this forward. The County has a consolidation workgroup meeting where all the operational standards, policies, and procedures that the dispatch centers will use are being determined. The County will take over financial responsibility for dispatch effective October 2013 and plan on fully implementing the changes by April of 2014.

Several of the milestones below reflect direction from the City Manager to prepare for potential City dispatch prior to the decision to move forward with Broward County.

Milestones

- ✓ Submission of job descriptions for new communications positions to HR 7/15/12 - 11/16/12
- ✓ Direction to move forward with City operated PSAP and dispatch 7/15/12 - 3/1/13
- ✓ Begin process for other communications positions 7/15/12 - 12/18/13
- ✓ Determine if Legal Action is Necessary 7/15/12 - 8/1/13
- Consolidate 911 dispatch 7/15/12 - 10/1/13
- ✓ First reading of job descriptions at Commission 9/15/12 - 12/19/12
- ✓ Second reading of job descriptions at Commission 10/15/12 - 11/6/12
- ✓ Begin process for Public Safety Communications Manager 11/12/12 - 12/17/12
- Conclude process for Public Safety Communication Manager 12/18/12 - 6/1/13
- ✓ Posting of communications positions by HR 1/2/13 - 1/2/13
- New Public Safety Communications Manager assumes duties 1/11/13 - 6/1/13
- ↑ Work with Broward County to develop an implementation plan 7/1/13 - 4/1/14



IN 1-1 Monitor FEC Passenger Rail Implementation*

Commission Annual Action Plan



Category
Policy Agenda
Commission Prioritization Level
High
Cylinder of Excellence
Infrastructure
Lead Department
Transportation and Mobility
Description
FEC All Aboard Broward will be a passenger line from Miami to Orlando with a stop in Fort Lauderdale. The City plans to develop a transportation Hub at a site that has not yet been identified. Transportation and Mobility is working with regional partners to monitor progress, requirements, and plans as they are developed.

Analysis
Staff is awaiting FEC's decision on where exactly the station will be placed in downtown Ft. Lauderdale. An update is expected by August 2013.
In April of 2013 with the impending additional freight, intercity and commuter traffic expected on the FEC rail line, the City Commission asked staff to explore quiet zones throughout the city to help maintain the quality of life for residents along the rail corridor. Quiet Zones prohibits trains from sounding their horns at grade crossings. Applications for quiet zones must go before the Federal Railroad Administration and include supplemental or alternative safety measures and upgrades. Quiet zones are a minimum of one-half mile in length and the cost to upgrade the crossing to be compliant runs between \$40K - \$600K depending on whether placement of four quadrant gates, medians, or other measures are taken to ensure the safety of the crossing.
In June of 2013, the Broward Metropolitan Planning Organization Board (MPO) gave MPO staff direction to study the possibility of quiet zones throughout the county and to identify cost and potential funding sources. That study is on-going now and should be completed sometime this winter.

Milestones
Advocate for Station Location 7/15/12 - 7/15/13
Explore Implementation of Quiet Zones 4/25/13 - 4/30/15

Category
Policy Agenda

Commission Prioritization Level
High

Cylinder of Excellence
Internal Support

Lead Department
City Manager's Office

Description

Staff created a Decision Matrix Relative Weight Determination worksheet to allow the City Commission to weight the criteria that would ultimately be used to rank community investment plan project applications. Each criterion was weighted by the City Commission and then each project was scored by a review committee using the objective criteria. Once scored and ranked, the review team compiled the FY 2013 Proposed Community Investment Plan and submitted it to Commission. The FY 2013 city-wide Community Investment Plan projects were funded for approximately \$74 million. The FY 2014 city-wide Community Investment Plan projects are recommended to be funded at approximately \$29 million.

The Community Investment Plan prioritization, ranking, and funding recommendation is an annual process.

Analysis

The five year FY 2013-2017 CIP plan and funding was completed in September 2012. Staff has focused attention on the FY 2014 Budget and CIP year. Budget kickoff was scheduled for February 6 and the Community Investment Plan (CIP) applications were due mid March. Applications were weighed based on a number of criteria. The same process that took place for the FY 2013-FY 2017 Five Year CIP was used in submitting the FY 2014 - FY 2018 Proposed CIP plan to the Commission for consideration.

Milestones

✓ Present Five-Year CIP Plan	12/1/11 - 7/1/12
✓ Prioritize and Fund FY 2013 Projects	12/1/11 - 9/18/12
✓ Receive applications for FY 14 - FY 18 CIP	2/1/13 - 4/30/13
✓ Review and prioritize projects	5/1/13 - 6/30/13
✓ Recommend funding for FY 2014 projects	6/1/13 - 7/1/13
✓ Prepare and present five year CIP Plan	7/1/13 - 7/31/13
● Commission adoption of five year CIP plan	9/1/13 - 9/30/13



IS 2-1 Annexation: Policy and Action*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The City Manager's Office will evaluate and present information about annexation options for the City of Fort Lauderdale and discuss the potential financial implications of annexing land into the City.

Analysis

The Annexation Study was completed and submitted to the City Commission in May. The City Manager issued a memorandum to the Commission on May 29, 2013 (Memorandum No: 13-137) regarding the analysis conducted of potentially annexing the unincorporated areas. At this time, none of the unincorporated areas analyzed would be cost neutral or beneficial to annex into the City. The City Commission has not requested any further action or given any direction.

Milestones

- ✓ Refine Annexation Proposal 7/16/12 - 7/16/12
- ✓ Obtain Direction from Commission 7/16/12 - 7/16/12



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

In order to ensure long term sustainability and a structurally sound budget, the City will explore and pursue alternative revenue sources.

Analysis

The Fire Assessment Study was updated and presented to the Budget Advisory Board in January for consideration. As part of the Proposed FY 2014 Budget, the City Manager is recommending cost recovery of the fire assessment fee based on the Fire Assessment Study and recommendation by the Budget Advisory Board. The User Fee and Cost Allocation Study is underway. Departments are working with the consultant to gather the necessary data. The new anticipated completion date is 12/31/13.

Milestones

	Develop Financial Integrity Principles and Policies	1/1/12 - 12/31/13
	Update the Fire Assessment Study	5/15/12 - 10/31/12
	Update User Fee/Cost Allocation Study	12/1/12 - 9/30/13



IS 1-4 Information Technology Strategic Plan*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

Information Technology Service

Description

The Information Technology Strategic Plan is a high-level planning process in which employees play an integral role. The intent of the Plan is to set direction and establish the Information Technology Center purpose. The future is brought into focus with a vision; the mission provides a unifying force for daily operation; and goals are the general high-level descriptions of what will be done fulfill the mission.

Analysis

The ITS Strategic Plan was developed, Published and presented to the Budget Advisory Board in June 2012. The published plan was presented to the City Commission in September 2012. PowerPoint slides were created detailing the most important aspects of the plan and presented to the Commission at the conference meeting on November 20, 2012. ITS is progressing with key projects identified in the strategic plan, such as ERP, Kronos, EMDS, and upgrading the IT and communications infrastructure.

Milestones

- ✓ Develop Strategic Plan with IT Division Managers 1/23/12 - 6/15/12
- ✓ Present IT Strategic Plan to Budget Advisory Board 6/20/12 - 6/20/12
- ✓ Plan Presentation to Commission 8/30/12 - 9/20/12
- ✓ Present IT Strategic Plan to City Commission at Conference Meeting. 11/20/12 - 11/20/12



BD 1-1 Develop a Marine Industry Strategy*

Commission Annual Action Plan



Home



Initiatives

Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Business Development

Lead Department

Sustainable Development

Description

The City Commission requested an update on the 2009 Marine Industry charette/workshop. The objective of the update is to review the findings of the 2009 workshop (opportunities and challenges), identify what actions were taken to take advantage of the opportunities and address the challenges, evaluate whether those actions were successful, and determine what the opportunities and challenges are today. After meeting with a Marine Industry business owners and advocates, city staff prepared a status report with recommendations for the City Commission to consider.

Like most industries across the country the marine industry has been impacted by the recession. Data provided by the Marine Industries of South Florida cited a 30% decrease in gross sales from 2005 to 2010. This is in sharp contrast to the significant growth (+150%) seen over the 1995 to 2005 period.

As a result of preparing this status report, city staff recommends seven opportunities for further collaboration between the city and the marine industry in Fort Lauderdale.

1. Host another Marine Industry Workshop in 2013
2. Better utilize existing incentive programs to encourage more investment (QTI, Enterprise Zone, Direct Cash)
3. Marine Industry-specific incentives such as a Brownfield designation or other redevelopment tools available within the Florida Statutes
4. Collaborate more workforce development opportunities with local colleges, universities or public schools
5. Jointly host job fairs and/or large hiring events
6. Work with the MIASF and other groups to develop an industry-specific marketing program
7. Continue to work collaboratively on new models of marine infrastructure planning and development

Analysis

This item was on the City Commission agenda on April 16, 2013 (CAM 13-0237). The City Commission asked for additional discussion and requested a workshop. The workshop was conducted on May 13, 2013.

A Meeting was scheduled for July 18th with representatives from City Marine Staff, Marine Advisory Board, Marine Industry Association of South Florida, and Marina Mile Association to discuss the idea of holding a "Marine Industry Summit." The summit was listed as one of the recommended actions in the staff report to the City Commission. The meeting was called to discuss the "Issue for Immediate Action" and "Wish List of Opportunities" identified in the Marine Industry Update report. As a result two specific requests came from the Chairman of the Marine Industry Advisory Board and the President of Marine Industries of South Florida (MIASF). They have requested a specific policy forum-type discussion before the end of the year to address the Florida East Coast Railroad Bridge and a Marine Industry Summit.

At the meeting, MIASF volunteered to take the lead in organizing the FEC Railroad Bridge discussion, as the group felt this meeting is of an urgent nature and will likely include federal, state, county and municipal officials. A separate Marine Industry event will held at a later time and the group will meet monthly to discuss how to proceed with industry summit and the remaining items from the update report prepared by City staff. The next meeting on the marine industry with Barry Flanigan and Kristy Hebert is scheduled for August 22nd.

Milestones

✓	Review and Provide an Update on the Marine Industries Summit (2009-2010) - In Progress	8/20/12 - 1/17/13
✓	Prepare Staff Review as a Commission Memo of the 2009 Report	10/1/12 - 1/17/13
✓	Discuss Staff Review of 2009 Report with EDAB	11/1/12 - 1/9/13
✓	Discuss Staff Review of 2009 Report with Marine Advisory Board	11/1/12 - 2/7/13
✓	Present Staff Review and Feedback from Advisory Boards to City Commission	1/1/13 - 4/16/13
✓	Discuss Staff Review of 2009 Report with City Manager	2/1/13 - 2/28/13
✓	Conduct a Workshop	5/13/13 - 5/13/13
✓	Attend Marine Industry Forum held by Workforce One -Identify Skill Gaps	5/29/13 - 5/29/13
↑	Meeting with Representatives from Marine Advisory Board, Marine Industry Assoc of SF, Marina Mile Assoc and City's Marine Staff to Discuss a Marine Summit.	7/18/13 - 7/18/13

Category
Policy Agenda

Commission Prioritization Level
Moderate

Cylinder of Excellence
Public Places

Lead Department
Parks and Recreation

Description

Initially, this initiative involved the feasibility of funding a service level increase for landscape maintenance. However, with the adoption of the 2013 budget, the Commission did not approve additional funding. As a result, this initiative now focuses on changing the process used to maintain medians and right-of-ways.

Alternatively, roadways and medians, which are heavily used and more visible, could receive a higher level of service. The following roadways are identified as major corridors and also correspond with the "commercial corridor" list, which is being addressed as a point of emphasis for code inspections through the Department of Sustainable Development.

- State Road 84
- Davie Boulevard
- 17th Street and A1A
- Broward Boulevard
- Sunrise Boulevard
- Oakland Park Boulevard
- Commercial Boulevard
- 62nd Street and Cypress Creek Road
- Sistrunk Boulevard
- Federal Highway
- Powerline Road
- 441 Highway
- Las Olas Boulevard
- NE 18th Ave

Analysis

Parks Division staff is participating in a planning committee to develop an action plan to address landscape improvements. Applications were received on July 12, 2013 for participation on the Median Design Team. The first committee meeting will be held during the week of July 22, 2013. The team will work to develop a rating tool to assess the current level of landscaping and potential future enhancements. Additional milestones will be forthcoming.

Milestones

 Budget Decision from Commission	9/5/12 - 9/18/12
 Periodic Review of Revised Service Frequency	3/4/13 - 2/3/14
 Landscape Maintenance Action Plan	7/22/13 - 7/21/14



IS 2-1 Pension: Review and Funding*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Moderate

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

Manage the issuance of Series 2012 taxable Pension Obligation Bonds

The City determined the desire to issue pension obligation bonds to:

1. Increase the funding of the UAAL (Unfunded Actuarial Accrued Liability) of the city's General Employees Retirement System – GERS - and Police and Fire Pension System – P&F
2. Provide budgetary relief
3. Provided additional OPEB (Other Post Employment Benefits).

All of the pension plans should be reviewed and analyzed for long term sustainability. Unfunded benefits should be looked upon very carefully.

Analysis

The City issued pension obligation bonds in September 2012 to fund 75% of the City's unfunded pension liability. In addition, last Fall, the City Commission reduced the pension contribution down to 19.89% for non-classified employees currently employed and to 9% for all new employee in the non-classified employee group. This is the same rate that has been used for the general employees. The General Employees Retirement System was closed in 2009. Both Pension Boards have decided not to lower the assumption rate at this time. The City is in the process of reviewing the Police and Fire Pension benefits as part of collective bargaining.

Milestones

✓ Pension Board Recommendation on Investment Rate	1/1/12 - 1/30/13
✓ Evaluate 401a Contribution	7/1/12 - 11/20/12
✓ Pension Funding Option Including Pension Obligation Bond	7/15/12 - 10/30/12
↑ Analyze Benefits under Pension Plans	10/1/12 - 12/31/13
↑ Review Alternative Use of Insurance Premiums Revenues (Police and Fire) 185/175	10/1/12 - 12/31/13



IN 1-1 Trolley: Equipment, Routes, and Fares*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Moderate

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

This initiative encompasses the activities required to move the SunTrolley service toward self-sustainability. These activities include identifying grant funding for trolley replacement and operating expenses, making the operation as efficient as possible through productive routes that serve the greatest number of riders, and finding ways for the trolleys to generate revenue within various grant and regulatory constraints.

Analysis

Staff is working with the Transportation Management Association's Executive Director to formulate a coordinated funding plan that considers current grant funding availability and expected reductions, grant match requirements, partner commitments (Downtown Development Authority, Community Redevelopment Authority, etc), sponsors (bus wraps, corporate sponsors), on-board advertising opportunities, new grant opportunities, service delivery needs, fare increases and improved collections, and operational cost reductions.

Two grant applications have been approved by South Florida Regional Transportation Authority (SFRTA) and two more are under consideration by Florida Department of Transportation (FDOT) for State Fiscal Year 14. The two approved grants total \$887,543, including one vehicle replacement, operating costs for 3 routes, and a Mobility Manager. The Commission approved applying for two more grants on 7/2/2013, to expand the Beach Link to 7 days and expand the Downtown Link to north to NE 6th Street to serve the Flagler Heights neighborhood and south to reach Broward General Medical Center. The grants will provide operating costs for at least two years plus an additional trolley to accomplish that. The two FDOT grants total \$934,680 over the two years and FDOT has allocated these funds but has not yet programmed (awarded) them. We expect the award in late July.

Staff is also evaluating alternative operation opportunities for reduced cost and significantly improved service from the operator. The current operator has not provided the necessary maintenance to keep the trolley systems functioning reliably and the City is considering actions to remedy that deficiency.

Milestones

✓	Evaluate the Absorbing of the HACFL Red and Bus Routes into the Sun Trolley System	7/20/12 - 1/20/13
↑	Identify Grants for Trolleys	8/20/12 - 8/30/13
✓	Conduct Study of Fares and Regulations	8/20/12 - 5/30/13
✓	Job Access (JARC) and New Freedom (NF) grant application preparation. Due 2/1/13.	11/6/12 - 2/1/13
✓	Commission approval to apply for JARC/NF grant	12/4/12 - 1/22/13
✓	Fare Increases	1/2/13 - 3/29/13
✓	Public Transportation Assoc Committee ranking of applications	2/13/13 - 5/13/13
✓	SFRTA Endorsement of Ranked Projects	4/1/13 - 8/1/13
✓	Public Announcement of Ranked Projects	4/1/13 - 12/21/13
↑	If grant is awarded: grant acceptance, contract execution, procurement.	12/1/13 - 12/1/14



Category

Management Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Safety

Lead Department

Police

Description

The purpose of this initiative in 2012 was to address the issue of synthetic drugs, however it has grown in scope since then and additional milestones have been added as the crime reduction strategy and action plan has progressed to address current issues.

The adoption of a Synthetic Marijuana/Bath Salts/Synthetic Drug Ordinance will give officers and detectives the necessary enforcement tools needed to arrest those engaged in this illegal activity.

As a part of the overall crime reduction strategy, a store front location was secured to house a police sub-station along the Sistrunk Corridor. The visibility of police activity in this area should have a positive impact on the overall crime in the immediate area.

Analysis

Crime Analysis plays an important roll in monitoring crime statistics on a daily basis. That information is distributed throughout the agency including the road patrol. The Command Staff uses this information to determine the strategy for deploying police resources. The adoption of City Ordinance (CO) 12-1265 along with routine enforcement inspections has dramatically impacted the number of retail markets who were distributing synthetic drugs within the City of Ft. Lauderdale.

Command personnel meet Monday through Friday to discuss this data and plan to address the current Part One crime trends. Responses to identified crime patterns/trends are determined and brought to action. Real-time crime information is available to the public through Raidsonline.com where anyone can view (in the form of icons superimposed on a map of the City) Part One crimes that occurred within the previous two weeks.

After evaluating the two options for substations the first option was selected (1291 NW 6 St.). The property is currently under renovation. When the modifications are completed, the Police Department will begin to occupy the space.

The Department is currently working with IBM on a First Of A Kind predictive policing project. IBM plans to develop an innovative software system designed to improve efficiency by leveraging the vast amounts of data available within the City. Staff are currently working with IBM to test the software they developed.

Milestones

	Evaluate and Report on a Police Substation (Relocating Neighborhood Action Teams)	7/16/12 - 10/3/12
	Adopt Synthetic Drug Ordinance	7/16/12 - 12/31/12
	Conduct an Evaluation for a Police Substation	7/16/12 - 2/15/13
	Develop a Synthetic Marijuana/Bath Salts/Synthetic Drug Ordinance	7/16/12 - 7/16/12
	Measure and Monitor Crime Statistics/Problem Response	7/16/12 - 7/16/12
	Report on the Impact of the Synthetic Drug Ordinance	7/16/12 - 7/16/12
	Implement and monitor the SmartWater pilot program	7/16/12 - 12/31/13
	IBM FOAK project	1/1/13 - 12/31/13



PP 1-3 Renovate the Fort Lauderdale Aquatic Center*

Commission Annual Action Plan



Category

Management Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

Staff has negotiated a Developers Agreement with Recreational Design & Construction (RDC) for the design and construction of the Fort Lauderdale Aquatics Complex with a guaranteed maximum price of \$32,437,434. This price includes \$24,864,950 for the Pool Element and \$7,572,484 for the Parking Garage Element.

Analysis

The Developer, RDC, is currently underway with Phase I - verification phase of the new facility. The project is currently delayed due to the space allocation associated with the International Swimming Hall of Fame (ISHOF) and wind concerns associated with diving activities. Space allocation schematics and estimates have been prepared to coordinate lease options with ISHOF. RDC is currently preparing alternatives to mitigate wind concerns voiced by the diving community. The project is currently on budget and 95 days behind schedule. Although the completion of the verification phase has been delayed, staff expects to make up this time.

Milestones

✓	Award Bid Contract	9/18/12 - 9/18/12
↓	Phase 1 - Program Verification	1/14/13 - 2/12/13
●	Phase 2 - Design Development	2/13/13 - 7/1/13
●	Phase 3 - Construction Documents	7/2/13 - 2/4/14
●	Phase 4 - Construction	7/31/13 - 3/18/14

Category
Management Agenda

Commission Prioritization Level
Top

Cylinder of Excellence
Public Safety

Lead Department
Fire Rescue

Description
The objectives of the Fort Lauderdale Comprehensive Emergency Management Plan (CEMP) are to protect public health and safety and prevent loss of life; to preserve property and the environment; to assure continuity of government and government operations; to restore the community to normal; to mitigate/prevent the causes of damage; and prepare the City in advance of an emergency.

Analysis
Final draft of the Comprehensive Emergency Management Plan (CEMP) was sent to the Directors for another review on 4/9/13 with a return date of 5/1/13. Comments were received from the City Manager, and new material was added and additional changes were made as requested. The revised draft was sent to Department Directors on 5/24/13 to review and comment, and placed a return date of 6/28/13. The plan is currently awaiting the approval of the City Manager. In anticipation of the plan adoption several efforts are underway to prepare the Community Building Leadership Team (CBLT) for emergency response through training and planning exercises. Additional milestones have been added to reflect these continued efforts.

Milestones

 Conduct National Incident Management System (NIMS) training (ongoing)	6/21/12 - 9/27/13
 Continuous Training on Module (2): Emergency Support Function (ESF)	7/15/12 - 7/15/13
 Conduct Plan Modifications as needed, or continuously	7/15/12 - 7/15/13
 Conduct a Citywide Update of Plan	7/15/12 - 6/28/13
 Conduct a mock drill (table top) exercise	10/1/13 - 11/30/13
 Conduct emergency response planning with CBLT	11/1/13 - 3/31/14



IN 2-6 Beach Renourishment Plan and Funding*

Commission Annual Action Plan

 Home

 Initiatives

Category

Management Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

This is a Broward County project that will renourish Segment II of the beach between the Hillsboro Inlet and Port Everglades, more specifically the Central Beach area of Fort Lauderdale.

Analysis

Staff met with Eric Meyers and Dave Stout of Broward County regarding storm damage reduction easements that will be needed to allow access on the beach for restoration activities.

The planned beach renourishment and sand hauling is still on schedule and the County anticipates meeting the timeline provided. Prior to the project start, the City will need to adopt access easements, storm damage reduction easements and address the stormwater runoff erosion problems at 7 locations identified by the County (4 public and 3-private). Staff is waiting on the County to provide the locations and required documentation to move easements and permitting forward.

The County is currently drafting a letter to the City regarding a potential funding plan, which is expected in the next few weeks.

Milestones

	Coordinate with Broward County	7/16/12 - 7/16/14
	Identify funding for project	7/16/12 - 10/31/13
	Conduct Beach Renourishment and Sand Hauling	11/1/13 - 4/29/16



Category
Management Agenda
Commission Prioritization Level
High
Cylinder of Excellence
Neighborhood Enhancement
Lead Department
Sustainable Development

Description
<p>Lien Amnesty Program</p> <p>The Code Enforcement Lien Amnesty Program provides incentive for new and existing property owners to bring old, existing code violations into compliance by allowing a reduction of cost of the lien(s) recorded. In addition this program will stimulate the sale of many abandoned properties that may have previously been thought to be unmarketable due to lien encumbrances. The program will also allow existing homeowners, who are in foreclosure but still occupying the property an opportunity to obtain a clear title and renegotiate their mortgage with their lender.</p> <p>Property Registration Program</p> <p>The property registration program requires property owners and institutions holding mortgages in default, on properties that have become abandoned, to register these properties with the City of Fort Lauderdale in a Registration Program for Abandoned Residential Property.</p> <p>The establishment of a Registration Program for Abandoned Residential Property will insure communication between the lender and the City in regards to any potential or existing code enforcement violations and give the City contact information for the property management company retained by the lender to abate such violations. Such a program will not only help to preserve property values, but also insure the health, safety and general welfare of neighborhoods in which these properties exist.</p> <p>Implement Separation of Commercial and Residential Code Enforcement</p> <p>The Code Enforcement Department has re-organized the duties of its officers. We have defined "Major Corridors" and assigned officers to those corridors. This will help keep the corridor areas free from blight and help with the business tax delinquent collections.</p>

Analysis
<p>Lien Amnesty Program</p> <p>The City Commission approved an extension of the program on July 2, 2013. Commission decided to extend the program to September 30, 2013 to provide more property owners an opportunity to take advantage of the temporary program and clear outstanding liens.</p> <p>Between January 7, 2013 – June 14, 2013, the following applications have been received and processed:</p> <ul style="list-style-type: none"> • 70 applications received • 46 applications approved • 24 applications ineligible • The total amounts of original liens were \$7,247,730.00. • The total amount of reduced amnesty liens were \$255,830.25. • And the City received reduced lien payments of \$55,731.92. <p>Of the 24 ineligible applications received, which total \$556,266.26 in original lien amounts, the primary reason the applications were deemed ineligible is because not all property owned by the same property owner located in the City of Fort Lauderdale is in compliance with all code enforcement, building and fire codes.</p> <p>Additionally, of the ineligible applications that have other non-code enforcement liens on the property such as water/utility liens, fire liens, and police alarm liens, most are being paid so applicants become qualified for the lien amnesty program.</p> <p>Even though the volume of settled liens has been dramatically lower than expected, as a result of the lien amnesty program, we have received 16 requests for administrative reduction of liens under \$5,000.00.</p> <p>Code Compliance- Process Improvement</p> <p>The focus of the Code Compliance - Process Improvement effort was to identify operational issues and potential efficiency opportunities. The methodology used consisted of analyzing neighbor complaints and code violation data from the Community Plus system as well as developing a City-wide heat map. Afterwards, the Code Compliance Division and the City Manager completed a walk through in a residential and commercial area to review priorities as well as concerns. Lastly, a Process Improvement Event took place at the Mizell Center on July 3, 2013, that examined all prior analysis and developed an implementation plan that focused on standardizing and streamlining the code compliance process. This will translate into improved voluntary compliance.</p>

Milestones															
<table border="0"> <tr><td></td><td>Implement Code Enforcement Lien Amnesty Program</td><td>9/5/12 - 9/30/13</td></tr> <tr><td></td><td>Implement separation of Commercial and Residential Code Enforcement</td><td>9/18/12 - 11/1/12</td></tr> <tr><td></td><td>Propose a Mortgage Foreclosures Registration Ordinance for Commission Action</td><td>9/18/12 - 1/30/13</td></tr> <tr><td></td><td>Research and data analysis</td><td>4/1/13 - 6/30/13</td></tr> <tr><td></td><td>Code Walk with the City Manager</td><td>6/26/13 - 6/26/13</td></tr> </table>		Implement Code Enforcement Lien Amnesty Program	9/5/12 - 9/30/13		Implement separation of Commercial and Residential Code Enforcement	9/18/12 - 11/1/12		Propose a Mortgage Foreclosures Registration Ordinance for Commission Action	9/18/12 - 1/30/13		Research and data analysis	4/1/13 - 6/30/13		Code Walk with the City Manager	6/26/13 - 6/26/13
	Implement Code Enforcement Lien Amnesty Program	9/5/12 - 9/30/13													
	Implement separation of Commercial and Residential Code Enforcement	9/18/12 - 11/1/12													
	Propose a Mortgage Foreclosures Registration Ordinance for Commission Action	9/18/12 - 1/30/13													
	Research and data analysis	4/1/13 - 6/30/13													
	Code Walk with the City Manager	6/26/13 - 6/26/13													

✓	Lean/Six Sigma Process Improvement event with staff and stakeholders	7/3/13 - 7/3/13
↑	Implementation of the Process Improvement Plan	7/4/13 - 12/31/13



Category

Management Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The results of the Stormwater Master Plan and subsequent Stormwater Rate Study was presented to the City Commission in 2012. Following discussion, several initiatives were identified as priority by the City Commission. The City is implementing via contracted services, an incremental increase in the storm water maintenance schedule as recommended in the report. In addition, it is implementing engineering projects in the 4 neighborhoods to address the significant deficiencies in effective stormwater runoff.

Analysis

The Stormwater Maintenance Contract was awarded in May 2013. As of April 3, 2013, Phase 2 of the Progresso, Durrs/Dorsey and Edgewood projects were put on hold for re-evaluation in light of the work conducted by the Stormwater Technical Advisory Group.

TAG meetings revealed the need for additional work encompassing:
-Updates to the model to include the impact of sea level rise
-Development of specific ordinances related to storm criteria and sea wall heights
-Development of a utility rate structure and establish a methodology for a rate structure to address stormwater management issues in the tidal and non-tidal areas
-Rate structure is being finalized by staff based on available information as well as to address the short term need while long term needs will be addressed with further efforts (e.g., model and availability of funds to engage in more capital intensive stormwater infrastructure needs)

In June, the City was part of a team from Southeast Florida to attend the Institute of Sustainable Communities - Adaptive Water Resource Management and Infrastructure. The team will work on green infrastructure design and implementation.

Milestones

✓ Award Project Design - River Oaks	7/5/11 - 4/30/12
✓ Evaluate Reallocating Funds to Maintenance	7/16/12 - 9/18/12
✓ Award Stormwater Maintenance Contract	9/18/12 - 5/21/13
■ Award Project Designs and Costs (Progresso, Durrs/Dorsey, Edgewood)	11/1/12 - 9/30/13
● Create a Level of Service Matrix for stormwater	8/1/13 - 11/30/13
● Update Surface Water Management Model to include Climate Change and Sea Level Rise	8/1/13 - 4/30/14
● Update existing ordinances and develop a "green" design standard for stormwater	8/1/13 - 7/31/14
● Develop funding options and conduct a revenue sufficiency analysis	8/30/13 - 12/31/13

Category
Management Agenda

Commission Prioritization Level
High

Cylinder of Excellence
Neighborhood Enhancement

Lead Department
City Manager's Office

Description
Cities of Service is a bipartisan coalition of mayors that have committed to developing high-impact service plans and a coordinated strategy focused on matching volunteers and established community partners to the areas of greatest local need.
The City is developing a program to leverage volunteers in areas with strategic partner organizations in the Cities of Service framework.

Analysis

The Chief Service Officer started in April, 2013. He is working to submit the application for the 2013 City of Service award due on September 13th. If awarded, the City will implement the plan as designated in the application. Otherwise and application will be resubmitted. The Chief Service Officer is developing a volunteer service program and will coordinate with departments, neighbor associations, and other community partners to organize and increase volunteer opportunities and impacts. Currently, meetings have occurred with Department Directors and community volunteers. The Chief Service Officer has been in contact with community leaders and has made presentations in the community.

The Chief Service Officer is also implementing the City Ambassador and Mentor programs as required by the Community Foundation grant.

The draft plan will also include measurable performance indicators that will be used to track the progress and impact of the plan. Additional milestones will be forthcoming.

Milestones

 Hire Chief Service Officer	9/1/12 - 3/31/13
 Verification of Eligibility for City of Service Award	6/26/13 - 9/6/13
 Submit Application for 2013 City of Service Award	6/27/13 - 9/13/13
 Implement Plan if Awarded	1/31/14 - 1/30/15



NE 1-2 Complete the Affordable Housing Study*

Commission Annual Action Plan



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Neighborhood Enhancement
Lead Department
Sustainable Development
Description
The purpose of the project is to conduct a study of the existing housing market and the development of a comprehensive affordable housing strategy and to obtain basic information about the local housing market and the overall community. This information will be used to create an affordable housing development strategy for the City of Fort Lauderdale, specifically including the Northwest-Progresso-Flagler Heights Community Redevelopment Area.

Analysis
The project is behind the schedule initially established. An evaluation committee was assembled and have recommended a consultant to complete the project. On August 16, 2012, the selection and evaluation committee (SEC) met to evaluate and shortlist the top three ranked proposers. On September 12, 2012 the top three ranked proposers provided oral presentations to the evaluation committee. The evaluation committee recommendation was put before the CRA Board for consideration on November 20, 2012. At the November 20th meeting the item was deferred at the request of the CRA Board. The Board requested the selection of the consultant be placed on a future agenda with a copy of the full RFP as advertised. In response, city staff prepared agenda items for the CRA Board meetings in December 2012 and January 2013.
City staff was further instructed by the City Manager to defer placing the issue before the CRA Board until April 16, 2012. Deferring the agenda item until this date would permit the newly elected commissioner the opportunity to participate in the selection process as an affordable housing study is relevant to City Commission District - 2.
In light of recent conversations about the need to develop an affordable housing strategy to assist the City's efforts to get more housing units allocated to support development in the downtown area. City staff anticipates the pending discussion on this initiative will result in the scope of services for the study to be amended as needed.
The Commission Agenda Item (CAM #12-2655) was prepared and discussed at the May 7, 2013 Conference Meeting.
The Commission discussed whether or not the study was needed. Some Commissioners discussed the need to know what the current housing situation is, in order to determine the next steps. The Mayor stated that the City should look at affordable housing from a regional perspective and not just a City perspective.
Staff advised that FIU Metropolitan Center had put together a Housing Assessment in 2011. The Commission requested that the Housing Assessment be provided for review and they would like to hear this item again in June 2013.
Commission Agenda Item (CAM # 13-0739) was prepared for the meeting on June 18, 2013.
At the June 18th Meeting, the Mayor asked that this item be deferred until August 20, 2013.

Milestones	
Prepare and Issue RFP	8/20/12 - 8/20/12
Consultant Selection - In Progress	8/20/12 - 9/1/12
Select Consultant	10/16/12 - 4/16/13
Receive and Review Draft Report	4/1/13 - 6/1/13
Hire Consultant	4/16/13 - 4/23/13
Consultant Work Program 1) One Public Meeting 2) Advisory Board Meetings NW CRA, EDAB, Affordable Housing 3) Neighborhood meetings as needed	4/23/13 - 4/23/13
Present Draft Report to City Manager	6/7/13 - 6/7/13

↓ Present Draft Report to Advisory Boards	6/10/13 - 6/30/13
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↓ Present Draft Report to City Commission	7/10/13 - 7/10/13
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Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Neighborhood Enhancement

Lead Department
Public Works

Description
Earl Prizlee -Public Works, is the project lead of this initiative.
The project includes developing conceptual design concepts and feasibility studies for eight proposed public improvement projects as was specified in the Central Beach Master Plan. At various milestones, staff presented design alternatives for each project. At the October 9, 2012 City Commission meeting the City Commission gave direction to move forward with the Sebastian Street Parking lot expansion, the streetscapes on the west and east sides of SR A1A, and on Almond Avenue. Feasibility studies are continuing on the Las Olas Maria expansion and the Las Olas Boulevard Corridor Improvement Project.

Analysis
The Feasibility phase of the Beach Master Plan Projects is complete with the exception of the Marina Expansion. A Final cost estimate is currently being finalized by URS Corp in coordination with Broward County.

Milestones

✓ City Commission Approval of Feasibility Study for Sebastian Lot, Almond Ave and SRA1A	2/15/11 - 11/6/12
✓ Public Open House	2/15/11 - 9/15/12
✓ BRAB and Commission Feasibility Study Review and Approval	2/15/11 - 10/9/12
 Continued Feasibility Study of Las Olas Marina Expansion	11/6/12 - 8/31/13
✓ Las Olas Blvd Corridor Improvement Project RFQ	11/6/12 - 5/1/13
✓ Sebastian Median, Almond Ave and SR A1A Design Consultant RFQ	11/6/12 - 5/1/13



PS 1-1 Implement Red Light Cameras*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Safety

Lead Department

Police

Description

In February 2010, the City entered into an agreement with American Traffic Solutions (ATS) to provide video recorded red-light camera enforcement in various intersections throughout the City. The selection of these cameras was determined by ATS and approved by City officials. In September of 2010, six (6) cameras were installed and monitored by three full-time public safety aides assigned to RLC.

Between August and December of 2012, twenty (20) additional cameras were installed throughout the City. In order to keep up with the additional processing workload, the Department posted a job announcement for additional part-time/temporary public safety aides.

On January 22, 2013, the City Commission approved a new contract with ATS that included the addition of twelve (12) new cameras bringing the total amount of cameras to thirty-eight (38). This contract will run from May 2, 2013 until May 1, 2016.

Analysis

In FY 2012, the six red light cameras generated 46,289 initial violations that eventually processed into 14,947 citations being issued. Accidents at these intersections doubled from 23 in FY 2011 to a total of 46 in FY 2012. Although the number of accidents increased, there is no evidence to support this was due to the installation of red light cameras. The minimal amount of time and data available (less than two years) does not provide enough evidence to validate any conclusions on the effectiveness or ineffectiveness of the red light camera system. Two additional part-time temporary personnel were hired to handle the initial Notice of Violation (NOV) for the cameras currently in the City. It was determined that this staff could remain housed in the Police Station and did not need to be permanently relocated.

Two additional part-time temporary personnel were hired to handle the initial Notice of Violation (NOV) for the cameras currently in the City. It was determined that this staff could remain housed in the Police Station and did not need to be permanently relocated.

Milestones

- ✓ Permanent housing for the Red Light Cameras Unit 1/22/13 - 5/2/16
- ✓ Addition of up to 10 part-time temporary personnel to handle initial Notice of Violations (NOV) 1/22/13 - 5/2/16



NE 2-1 Complete Neighborhood Development Criteria Revision (NDCR) Project*

Commission Annual Action Plan



Home



Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

The City is made up of a variety of residential neighborhoods, which were mostly developed under zoning code requirements established during the mid-twentieth century. In recent years many of these neighborhoods have experienced significant redevelopment pressure due to increased demand for housing, including a change in the type and size of housing.

In response to this pressure, the Neighborhood Development Criteria Revisions (NDCR) project will evaluate the regulations that address mass and scale in residentially zoned areas. The project will include active public participation to collect information on development patterns and better understand community concerns. The project provides the opportunity for City staff and the community to work together to create a vision for future redevelopment patterns that best foster desirable neighborhood character and livability. It is envisioned that the project's recommendations will lead to modifications to the City's Unified Land Development Regulations (ULDR) to implement the community vision for residential neighborhoods.

Analysis

The project management team met on 3/11/13 to discuss the overall approach of the project going forward, as well as an updated scope of work and Table of Contents for the proposed ULDR amendment. Based on this meeting, the team determined that the NDCR project milestones will need to be reevaluated and adjusted in order to reflect the revised scope of work and other priority department projects, including a new priority project regarding a Transit Oriented Development chapter update to the Downtown Master Plan, which is required for the Wave Streetcar project. An updated project schedule is pending management approval.

Milestones

✓	Assign Project to Principal Planner	11/1/12 - 11/30/12
✓	Coordinate consultant finalization of draft plan.	11/15/12 - 1/30/13
✓	Develop project completion/implementation strategy and confirm with DSD division/department leaders.	12/15/12 - 1/15/13
✓	Hold half-day City Staff Workshop to revalidate project goals, review consultant product, and identify additional content, public engagement strategy, and implementation steps for NDCR plan	1/15/13 - 2/15/13
↓	Revise NDCR draft plan to reflect Staff Workshop conclusions	2/15/13 - 3/7/13
↓	Hold two community meetings to present NDCR plan and receive input	3/7/13 - 4/1/13
↓	Hold DSD internal staff meeting to determine revisions to plan based on community input	4/1/13 - 4/8/13
↓	Modify plan as required based on community input	4/8/13 - 4/15/13
↓	Present NDCR plan to PZ Board as informational item	4/15/13 - 4/17/13
↓	Present NDCR plan to City Commission as informational item	4/17/13 - 5/21/13
↓	Revise plan with P&Z and Commission input and develop ordinance language as required	5/21/13 - 6/14/13
●	Obtain P&Z approval of implementation ordinance	6/14/13 - 7/19/13
●	City Commission - First Reading	7/19/13 - 8/20/13
●	City Commission - Second Reading approval	8/20/13 - 9/3/13
●	Develop procedures for incorporating in applicable development review and approval process	9/3/13 - 9/30/13



IN 1-3 South Middle River Roads Funding*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Identify funding required for improvements to two unimproved sections of right-of-way in the South Middle River neighborhood. The design will feature one-way paved roadways for NW 14th and NW 15th Streets from Powerline Road east to Andrews Avenue. The neighborhood master plan calls for meandering 12' wide one-way roadways with 8"-20" wide roadway swales and landscaping. There is optional lighting proposed if funding is available. Total project is estimated to cost \$1.3 million, with optional lighting.

Analysis

Engineering drawings for this project are 90% complete and ready to begin the permitting process. Specifications and bid package have been prepared and are awaiting funding to be advertised.

As part of the recommended FY 2014 budget presented by the City Manager, \$424,100 in Community Development Block Grant (CDBG) funding has been requested for this project. In addition, the City has applied for a grant from Broward County Metropolitan Planning Organization (MPO) to assist in funding these improvements.

Milestones

✓	Conceptual Design	9/5/12 - 2/28/13
✓	Environmental Study	9/5/12 - 12/14/12
✓	Commission approval of funding for design	9/5/12 - 9/17/13
↑	Design of improvements begin	10/1/12 - 5/31/13
↑	Design completed	3/22/13 - 11/22/13
↑	Submit request CIP funding and await approval	4/1/13 - 9/30/13

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

In response to requests from several neighborhoods, on May 18, 2010 the City Commission approved an ordinance which establishes a process for communities to follow in order to underground their overhead utilities (power, telephone, Cable TV). Four neighborhood, Idlewyld, Riviera Isles, Las Olas Isles and Seven Isles, have submitted the necessary applications to begin this process.

Analysis

On October 2, 2012 the City Commission adopted the amendment to the Code of Ordinances - Chapter 25 to provide for undergrounding of utility facilities was completed. City staff has received a recommendation from the four communities to move forward as three smaller projects (Idlewyld/ Riviera Isles, Las Olas Isles and Seven Isles).

A resolution was adopted on May 21, 2013, to set a Public Hearing date of July 2, 2013 to establish project areas in anticipation of the design costs to be incurred for the utility undergrounding. At the July 2nd public hearing the City Commission approved the fees for Area A (Idlewyld and Riviera Isles) and Area C (Seven Isles). They deferred approval for Area B (Las Olas Isles) until the August 20th meeting to determine level of support for the project.

Milestones

- ✓ Finalize Special Assessment plat for all 4 communities 8/1/12 - 8/31/12
- ✓ Amend Code Of Ordinances - Chapter 25 to provide for undergrounding of utility facilities 9/4/12 - 10/2/12
- ✓ Adopt Resolution to establish the project area and set Public Hearings 5/21/13 - 7/2/13
- Approve Task Order for design services, utility coordination and final assessment roll and methodology 8/20/13 - 9/3/13



IN 2-2 Water Efficiency and Conservation Campaign*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The South Florida Water Management District (SFWMD) adopted a Comprehensive Water Conservation Program to encourage more responsible use of water resources throughout South Florida. Water conservation is a way to preserve water resources, reduce water costs for neighbors and help keep the cost of water production low. The City has adopted a Water Conservation Ordinance limiting irrigation hours, encouraging Florida Friendly Landscaping, and adopting a water conservation rate structure. These changes in addition to outreach opportunities such as LauderScape, Water Matters Days, and conservation programs like "Conservation Pays" promote a water conservation ethic that encourages wise use of this limited resource.

Analysis

Staff participated in the South Florida Water Management District Water Conservation Expo in April 2013. The Lauderscape event tentatively scheduled for October 2013 has been canceled. Staff will look at the possibility of this event for 2014. At this time staff is currently focusing efforts on implementing the Sustainability Action Plan and developing a work plan for the upcoming fiscal year.

Milestones

- ✓ Participate in Broward County Water Matters Day Event 3/9/13 - 3/9/13
- ✓ Fix a Leak Week 3/18/13 - 3/22/13
- ✓ Participate in SFWMD Water Conservation Expo 4/12/13 - 4/12/13
- Host 3rd Annual Lauderscape Event-Promoting Florida Friendly Landscaping 10/12/13 - 10/12/13



PP 1-3 Redevelop Stranahan Park*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

In partnership with the Woman’s Club of Fort Lauderdale, the Parks and Recreation Department created a botanical garden at Stranahan Park. The one-acre site includes the installation of numerous varieties of botanical plants to beautify the park. The Parks and Recreation Department assisted with the design and installation of plant material, irrigation, as well as the installation of a mulch pathway to improve accessibility throughout the garden.

Analysis

In partnership with the Woman’s Club of Fort Lauderdale, the Parks and Recreation Department created a botanical garden at Stranahan Park. The one-acre site includes the installation of numerous varieties of botanical plants. The Parks and Recreation Department assisted with the design and installation of plant material, irrigation, as well as the installation of a mulch pathway to improve accessibility throughout the garden.

Milestones

✓ Install Mulch in Plant Beds 9/17/12 - 1/12/13

Category
 Management in Progress

Commission Prioritization Level
 Not Applicable

Cylinder of Excellence
 Neighborhood Enhancement

Lead Department
 Sustainable Development

Description

This project was started in 1995 with the establishment of the CRA and further in 2001 when the community expressed desire for public and private improvements in the area. The Northwest-Progresso-Flagler Heights (NPF) CRA also referred to as NW-CRA, is generally bounded by Sunrise Blvd to the north, Broward Blvd to the south, Federal Highway to the east, and it's western boundary is approximately 4 blocks west of I-95. The CRA hired a consultant to develop a study that is now being used as the basis for developing design standards and ordinance language with the intent of allowing a mix of uses along the Sistrunk Corridor and 7th Avenue within the NW-CRA. These corridors will be rezoned to allow the area to redevelop from a relatively under-utilized resource to a bicycle and pedestrian-friendly urban corridor that offers a mix of uses to serve nearby neighborhoods and bring the corridor back to the vibrant and thriving business, shopping, cultural and entertainment area that it once was.

This current effort was started on November 20, 2012, with the 6-month extension of the moratorium on liquor and convenience stores in the CRA. The project will be implemented in two phases. The first phase will address the rezoning, uses and parking and will be in line with the expiration of the moratorium on November 21, 2013. Staff anticipates this item moving to the Planning and Zoning Board (PZB) on May 15, 2013, with 1st and 2nd reading at the City Commission occurring on or about July 2nd and August respectively. The second phase will implement Design stands for the NW-CRA area and will be moving through the process 3-6 months thereafter. Staff is working towards completing these amendments to meet these deadlines, however, there may be additional time needed for public outreach. With that in mind staff may have to adjust the schedule to accommodate an alternate timeline.

Analysis

During the Public Outreach timeframe in the months of March and April, Staff has received a significant amount of communication and feedback from the community that will require additional time to further refine the zoning proposal. Therefore, staff requested to the Planning and Zoning Board that they consider moving forward with only recommendations regarding permitted uses, which were developed as a result of the current liquor and convenience store moratorium. The remaining portions of the zoning proposal—dimensional requirements, design guidelines and parking standards—will be brought forward at a future date, after additional community outreach efforts have been conducted.

At the April 17, 2013, PZB meeting, the board raised concerns with the recommended amortization period for existing Liquor and Convenience Stores and voted to defer the item to the May 15, 2013, meeting to allow staff the necessary time to analyze the impact of this proposal on existing businesses in the area. However, the board stated they were generally in support of the amendment to prohibit new liquor and convenience store permits. Consequently, staff modified the request to recommend an amendment to the ULDR that will prohibit only new liquor and convenience store uses within the NWRAC land use.

Staff believes that additional research and analysis is necessary regarding any proposed amortization period and is not recommending moving forward with amortization at this time.

At the May 15, 2013, PZB meeting, Staff presented the proposed zoning amendments to address the pending expiration of the Liquor and Convenience Store moratorium and the issues of concern that the alcohol outlets bring regarding crime, lack of access to healthy food sources. And added that the amendments will also help facilitate positive redevelopment activities within the NWRAC. As a result, the board voted unanimously to approve the revised recommendations from Staff to move forward to City Commission.

At the July 2, 2013, City Commission meeting, the City Commission approved the ordinance on first reading to amend the ULDR Section 47-6, Business Zoning Districts to prohibit Liquor store, Package Liquor store, Convenience kiosk, Convenience store, Convenience store, multi-purpose, and substantially similar uses within the Northwest Regional Activity Center Land Use Designation of the City of Fort Lauderdale Comprehensive Plan.

August 20, 2013 – anticipated second reading of amendment to section 47-6 above.

The department director and staff have been meeting with interested parties to discuss various issues that have been raised regarding the proposed ordinance. The next meeting is scheduled for later this month.

Milestones

- ✓ Conduct Public Outreach with CRA 3/19/13 - 4/15/13
- ✓ Present to Planning and Zoning Board (PZB) Was Deferred to 5/15/2013 4/17/13 - 4/17/13
- ✓ Present to Planning and Zoning Board (PZB) 5/15/13 - 5/15/13
- ✓ Present to City Commission (First Reading) 7/2/13 - 7/2/13
- ↑ Present to City Commission (Second Reading) 8/20/13 - 8/20/13
- ↑ Design Guidelines, Additional Zoning Amendments (Future date pending additional community outreach) 8/21/13 - 12/17/13

Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Public Places

Lead Department
Sustainable Development

Description
<p>In 2008, the City, initiated the Central Beach Master Plan project which brought the community together to set the course for future development patterns and public improvements that would foster a dynamic, mixed use, and pedestrian friendly urban beach destination. The well respected planning and design firm Sasaki and Associates was hired to assist the City in developing the plan. Through the plan development process it was recognized that many of the City's existing development regulations are no longer relevant to the changing characteristics of the area. Following a series of public meetings, various public realm improvement opportunities were identified and design principles for guiding private development were established. These Design Guidelines focus on creating more comfortable, pedestrian-oriented streets with attractive, shaded sidewalks framed with appropriately-scaled mixed use buildings that help create a vibrant, active resort and residential community.</p> <p>The Central Beach Master Plan was completed in 2009 as a planning tool for the area but its utility is limited in that its Design Guidelines were never officially adopted in the City's code. The current project is a follow up effort to the Master Plan to finalize the Plan's Design Guidelines and incorporate them into the City's code to shape new development in accordance with the Master Plan's vision. The finalized and adopted Design Guidelines will address density, mass, scale, height, Floor Area Ratio (FAR), building separation, floor plate size, shoulder and tower configuration, and street sections and will also include recommendations for renovation and adaptive reuse of existing buildings.</p>

Analysis
A new project manager was assigned to the project after the departure of the previous project manager. An updated project schedule is pending.

Milestones
<ul style="list-style-type: none">  Assign project to Principal Planner (Donald Schockey) 11/1/12 - 11/30/12  Review 2009 CB Master Plan Design Guidelines and identify potential revisions and additional guidelines 12/1/12 - 1/30/13  Hold half-day City Staff Workshop 2/1/13 - 2/28/13  Revise Design Guidelines to reflect Staff Workshop conclusions 3/1/13 - 4/30/13  Present Design Guidelines project to City Commission as informational item 4/30/13 - 5/21/13  Hold two community meetings to present revised Design Guidelines and receive input 5/21/13 - 6/30/13  Present Design Guidelines to PZ Board as informational item 6/30/13 - 7/17/13  Hold DSD staff meeting to determine revisions to guidelines based on community, P&Z, and City Commission input and modify Guidelines as required 7/17/13 - 9/30/13  Develop implementation ordinance language as required 9/30/13 - 10/30/13  Obtain P&Z approval of Design Guidelines implementation ordinance 10/30/13 - 11/20/13  Present Design Guidelines implementation ordinance for City Commission first reading 11/20/13 - 12/3/13  Present Design Guidelines implementation ordinance to City Commission for second reading/approval 12/3/13 - 12/17/13  Develop procedures for incorporating Design Guidelines into the applicable development review and approval process 12/3/13 - 12/30/13



PP 1-3 Develop a City Street and Pedestrian Lighting Policy*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves the creation of a policy to address guidelines for street lighting. The policy will address all street lighting installations in the City. The policy will also include guidelines for the installation of energy efficient illumination along City streets to aid in the safe and orderly movement of pedestrian and vehicular traffic.

Neighbor Support will prepare a Street Light Out Alert program to encourage neighbors to notify the City of inoperative lights.

Analysis

A Street Light Policy has been drafted and will be presented to the City Commission for review on August 20, 2013. The Residential Street Light Policy was created to provide consistency in the manner in which the City of Fort Lauderdale handles requests for street light repairs, and additionally includes guidelines for the installation of energy efficient illumination along City streets.

Currently, requests for street light installations are initiated by the Offices of the City Manager, City Commissioner, or Neighborhood Support. Requests are handled on a case-by-case basis. With traffic and pedestrian safety being of primary concern, the policy will serve to formalize installation standards, and streamline the request process.

Milestones

	Develop overall lighting philosophy for new lighting installations on public property (P&R)	7/13/12 - 1/25/13
	Lighting policy for City maintained lights (P&R)	7/14/12 - 1/30/13
	Develop guidelines and requirements for design criteria and lumination requirements for development projects (DSD)	7/16/12 - 8/20/13
	Ordinance review and recommendations for lighting requirements on private development (DSD)	3/29/13 - 7/1/13
	Determine and clearly define maintenance responsibilities (P&R)	7/1/13 - 8/20/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The C-51 Reservoir is a viable future water supply source that can assist in improving conditions in several areas including but not limited to:

- Environmental Restoration
- Mitigate fresh water impacts to the Lake Worth saltwater estuary
- Equalize flows to assist in Everglades restoration
- Flood Damage - Capture stormwater discharges and reduce potential flooding in northwest Palm Beach County
- Water Supply - Supply an alternative water supply to utilities in Broward and Palm Beach Counties
- Climate Change - Allow for water resource managers to maintain higher canal levels and possibly mitigate seawater intrusion expected with sea level rise.

Area water utilities are working together to develop a comprehensive regional sustainable water supply. The benefiting region will include Broward and Palm Beach counties and may reach Dade County as well.

Analysis

Staff attended a Broward Water Advisory Meeting on May 16 where the County presented the status of the C51 Reservoir and a related resolution supporting the creation of a work group to develop a governance structure and finance strategies for the future construction and operation of the C-51 Reservoir Project as a regional project.

At the August 20, 2013 City Commission meeting, staff will present a resolution in support of creating the C51 Governance and Finance Work Group.

Milestones

✓	Meet with area Utility Directors	9/17/12 - 9/28/12
✓	Meet with South Florida Water Management District	10/1/12 - 10/31/12
✓	Update Water Resource Task Force.	1/18/13 - 1/18/13
✓	Water Resource Task Force (WRTF) Approve New Resolution	1/18/13 - 3/29/13
■	Development of Economic Analysis	1/18/13 - 4/30/13
■	City Commission Review of WRTF Resolution	3/30/13 - 5/29/13

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Implement a comprehensive program for multi-family and commercial properties that focuses on the goal of increased waste reduction and recycling within the City. Program efforts will include Ordinance review, educational outreach and incentives for participation.

Analysis

On June 11, 2013 the Broward County Commission approved 2 contracts for the purchase of 300 public space containers . The County will be purchasing 100 of the containers to replace older public space containers at bus stops throughout the City of Fort Lauderdale. This is being done through a separate grant that the County is administering. The City is preparing to piggyback off the container agreement to purchase the additional 200 containers using the Resource Recovery Board grant.

The outreach materials for the multi-family program is in production. A meeting was held in June with the private haulers to introduce the proposed Multi-Family rebate program.

Milestones

✓	Date grant received - 01/2012	1/2/12 - 1/2/12
✓	Bid single stream recycling - 03/2012	3/15/12 - 3/15/12
✓	Education and marketing outreach - 04/2012	4/12/12 - 4/12/12
✓	Manufacture/deliver containers	6/15/12 - 8/31/12
✓	Completion of residential single stream implementation	8/31/12 - 8/31/12
✓	Start of public space recycling	9/12/12 - 9/12/12
✓	Receipt of public space grant funding	10/15/12 - 10/15/12
■	Acquisition of containers	11/15/12 - 2/15/13
↑	Public spaces communications and outreach	3/1/13 - 6/15/13
✓	MF/Commercial Database development	3/1/13 - 4/30/13
↑	MF/Commercial education and outreach	3/1/13 - 6/30/13
●	Launch incentive program	6/1/13 - 3/31/14
●	Distribution of containers	6/17/13 - 9/30/13
●	Start of Multi-family/commercial recycling	9/30/13 - 9/30/13
●	Completion of public spaces project	9/30/13 - 9/30/13
●	Completion of MF/Commercial project	4/1/14 - 4/1/14



IN 2-3 Flood Hazard Mitigation Program Implementation for Residents*

Commission Annual Action Plan



Home



Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The Federal Emergency Management Agency (FEMA) offers three assistance grants to homeowners for flood mitigation: Flood Mitigation Assistance (FMA), Repetitive Claims (RFC) and Severe Repetitive Loss (SRL). These programs provide funds for 1) Property Acquisition and structure demolition, 2) Property acquisition and structure relocation, 3) Structure elevation and 4) Mitigation reconstruction. The direct benefit of these programs to the City of Fort Lauderdale include reduced flood insurance rates, reduced localized flooding, elimination of severe repetitive loss properties and enhanced green space.

These programs are available to all City of Fort Lauderdale residents but individuals and businesses are not able to apply directly to FEMA for funds. Instead, grants have to be applied for and administered by the local government.

Analysis

Staff is currently working on the two grant applications for acquisition and demolition of single-family properties. In August 2012, the City Commission received a memo introducing the grants and a conceptual program framework. The program planning is still ongoing. Staff did communicate with the State several times in February primarily discussing the cost benefit analysis and the funding status of the program.

The State believes the funding cycle will open sometime around the end of July or the first of August. The timelines of the last three milestones will change based on the funding cycle. Staff is currently conducting the cost benefit analysis for the properties identified (one of the initial properties has sold and is no longer under consideration) and working with the City's demolition contractor to provide a scope and cost to include in the application package.

Milestones

✓	Commission memo sent introducing the grants and a conceptual program framework	8/15/12 - 8/15/12
✓	Program planning	8/15/12 - 6/15/13
↑	Initiate discussions with State Dept of Emergency Management to further define deadline	1/30/13 - 2/28/13
■	Create and submit application by deadline (yet to be defined)	2/1/13 - 4/15/13
●	Grant acceptance notification	5/1/13 - 12/30/13
●	Program implementation	6/15/13 - 12/31/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

On May 17, 2011 the City Commission approved an ordinance imposing a one-year moratorium within the City on the filing or acceptance of an application for rezoning of any property to a Planned Unit Development (PUD), with a subsequent 6-month extension. During this time the Commission appointed members to the Planned Unit Development Zoning District Advisory Committee to review the ordinance and recommended future changes.

Since the establishment of the moratorium and formation of the PUD Committee, the Committee has been reviewing the existing ordinance and is proposing instead the creation of an "Innovative Development District", while retaining application of the existing PUD regulations for applications approved prior to the effective date of the new proposed ordinance.

Analysis

Dates have been extended due to Commission Agenda scheduling - The item was moved several times thereby pushing the dates off. Commission discussion took place on June 19th, 2013 and the item was discussed at the next Planning and Zoning Board (PZB) meeting. It is anticipated that the first reading will be on the second City Commission meeting in the month of September due to heavy meeting agendas.

Milestones

	PUD Committee/Public workshop to obtain feedback on Final Draft ordinance	8/20/12 - 8/20/12
	Obtain City Commission direction to move forward with creating ULDR amendment for incorporating the Innovative Development Zoning District	5/7/13 - 6/18/13
	Revise /complete final ordinance language based on public input	6/19/13 - 7/1/13
	PZB review of proposed ULDR amendment	6/19/13 - 7/17/13
	Adopt ordinance amendments to UDLR/City Commission	9/17/13 - 10/1/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

This project is designed to connect neighbors and neighborhoods to frequently visited destinations through all modes of transportation.

In recognition of the quality of life, economic development, and environmental benefits of a transportation system that is oriented toward Complete Streets and multimodal travel, the City of Fort Lauderdale is moving forward with the development of a citywide Multimodal Transportation Program. This program will allow the City to identify, prioritize, and fund multimodal transportation projects in a consistent manner using all available funding sources.

Analysis

Staff met regarding the Multi-Modal Transportation program with consultant Kelly Blume (Kittleston and Associates). The meeting held on 4/12/2013 addressed the following topics :

- The task and potential outcomes. Overall, staff is satisfied with the proposed outline for the project but will need to meet again to address some minor concerns before presenting ideas and moving the project forward.
- Funding sources and setting up districts for developer contributions.
- Current legislation and the potential impacts to this project.
- Finishing the map, the Commission approval process, and the prioritization methodology.

A follow-up meeting will be scheduled to continue brainstorming among the group.

Staff is in the process of drafting the multi-modal maps to include existing as well as proposed (staff/residents/stakeholders) connectivity recommendations. Due to a delay with the consultant and conducting additional public outreach initiatives as requested by residents the draft map has exceeded the target end date.

Milestones

✓	Multi-modal Connectivity Interactive Workshops	10/23/12 - 11/15/12
■	Draft Map Showing Workshop Results	11/16/12 - 6/13/13
✓	Consultant for Multi-Modal Transportation Plan	1/2/13 - 6/28/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The 2035 Vision will be aspirational, inspirational, inclusive, and unique to the City of Fort Lauderdale. It will guide City strategic planning and budgeting, as well as community-wide partnerships. Through the community visioning initiative, the City of Fort Lauderdale seeks to reflect the big ideas, hopes, and viewpoints of all its neighbors.

The final Vision Plan will contain a Vision Statement, Strategic Directions, and an Implementation Strategy. Moving forward, the Implementation Strategy will include integration into strategic planning and budgeting, as well as a Vision Scorecard.

The Community Visioning Initiative is lead by the Commission-appointed, 11 member, Visioning Committee. Members of the Visioning Committee serve as the subject matter experts, listening and reacting to the products developed by the City Manager's Office team, and ensuring the process contains broad-based community participation. To that end, the Visioning Committee proactively engages the community and recruits neighbors to participate and provide their BIG Ideas for the Fort Lauderdale of 2035.

Analysis

At its February 12, 2013 Regular Committee Meeting, the Visioning Committee declared the Vision Plan as substantially complete and recommended approval by the City Commission.

The 2035 Vision Plan, Fast Forward Fort Lauderdale, was presented by the Visioning Committee to the City Commission at the City Commission's April 16th Regular Commission Meeting.

The City Commission unanimously approved Resolution 13-0579, adopting Fast Forward Fort Lauderdale as our community's 2035 Vision.

Fast Forward Fort Lauderdale will now guide the City Commission's future policy and decision making and the City's service delivery approach, achieved through integration into the City's five-year Strategic Plan, Commission Annual Action Plan, Fiscal Year Budget, and annual Community Investment Plan. Staff is currently working to integrate the Vision Plan ideas into the Strategic Plan and involve community stakeholders.

The concise aspirational goal of Fast Forward Fort Lauderdale is "We are the City you never want to leave."

Milestones

- ✓ Phase I 1/1/11 - 3/31/12
- ✓ Revise the Visioning Process 4/1/12 - 6/12/12
- ✓ Develop Outreach List of Groups 5/1/12 - 6/12/12
- ✓ Establish and Launch the Social Ideation Website 5/1/12 - 6/12/12
- ✓ Prepare for and Conduct BIG IDEAS Event 5/1/12 - 10/26/12
- ✓ Prepare for and Conduct Neighbor Summit Event 5/1/12 - 11/10/12
- ✓ Conduct Meetings-in-a-Box 6/1/12 - 10/31/12
- ✓ Conduct Visioning Presentations to the Community 6/12/12 - 11/5/12
- ✓ Conduct Five Telephone Town Hall Meetings 6/25/12 - 10/18/12
- ✓ Neighbor Survey 8/9/12 - 1/15/13
- ✓ Develop Draft Vision Statement and Document 12/12/12 - 2/12/13
- ✓ Vision Committee Recommends Approval of Vision Plan and Statement 2/12/13 - 2/12/13
- ✓ Publish Vision Plan 2/12/13 - 3/5/13
- ✓ Obtain City Commission Approval 4/16/13 - 4/16/13

Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Internal Support

Lead Department
City Manager's Office

Description

An annual resident survey is a statistically valid method to measure community satisfaction with quality of life and government services. The results will be used to guide short and long-term decision making, specifically as input for the 2035 Vision Plan, and service delivery through strategic and budgeting processes and departmental operations. The results will also provide useful information to community organizations.

The City Manager's Office conducted a competitive procurement process to select a 3rd party consultant for the development, implementation, analysis, and reporting of annual surveys. The survey is representative of the City's demographics, with emphasis on generating a sample that clearly represents the input of residents from the four commission districts.

The RFP for the 2012 Neighbor Survey was awarded to ETC Institute. Survey administration was purposely held after the national election. In October, Commission was provided an overview of the survey process and a draft of the survey itself.

ETC Institute conducted the survey in November and December of 2012. 600 responses were completed through a mix of mail, phone, and internet. Residents were able to take the survey in English, Spanish, or Creole. In January, ETC provided a complete draft report, which contains the methodology, charts, benchmarking data, results depicted on GIS maps, an importance-satisfaction analysis, and tabular results.

Analysis

The results have been integrated into the 2035 Community Vision Plan, the draft Strategic Plan, and the budgeting processes. Very high priority items include: prevention of storm related flooding, prevention of tidal related flooding, and efforts to prevent crime. Additional priorities and results are located within the survey. The survey is available online.

The next survey will be conducted in the fall of 2013.

Milestones

 Release RFP	8/9/12 - 8/9/12
 Proposals Due	8/9/12 - 9/5/12
 Award RFP	9/21/12 - 9/21/12
 Selection Committee	9/21/12 - 9/21/12
 Develop Survey with Vendor	9/24/12 - 10/26/12
 Administer Survey	11/14/12 - 12/14/12
 Report and Results Due	12/17/12 - 1/7/13
 Present to Commission	1/15/13 - 3/26/13
 Integrate Results into 2035 Vision, Strategic Planning, Budgeting, and Departmental Operations	1/25/13 - 9/30/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The Fiscal Capacity Study is a study of the City's revenue sources and potential revenue sources to determine the City of Fort Lauderdale's fiscal capacity and financial condition. Fiscal capacity is the potential ability of the City to generate revenue from all available sources.

Analysis

The Fiscal Capacity Study has been complete and has been presented to the Budget Advisory Board and the City Commission in April 2013. The evaluation and analysis of the City's economic revenue and tax base, coupled with the results of the financial trend monitoring system indicator rating provided a sound platform for recommendations. The document highlighted 11 recommendations for appropriate financial controls, increasing the City's revenue, and cost-cutting. A companion document, the Revenue Manual, was also presented to highlight the City's various revenue sources. The Fiscal Capacity Study is available on the City's website.

Milestones

- ✓ Chapters 1-4 Draft to the Budget Advisory Board 6/1/12 - 10/1/12
- ✓ Chapters 5-6 Draft to the Budget Advisory Board 10/1/12 - 12/31/12
- ✓ Revise Draft of Fiscal Capacity Study 1/31/13 - 2/28/13
- ✓ Presentation to City Commission 4/30/13 - 4/30/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The five-year draft strategic plan is based on the City's mission: We Build Community, and is organized within 5 Cylinders of Excellence: Infrastructure, Public Places, Neighborhood Enhancement, Business Development, Public Safety, and Internal Support, a Platform supporting all Cylinders. These Cylinders contain goals, objectives, initiatives, and performance indicators.

While developing the strategic plan, staff has also worked under the guidance of the Visioning Committee to develop Fast Forward Fort Lauderdale Vision Plan 2035. Since the adoption of the Vision Plan, staff has been aligning and updating the draft strategic plan to advance implementation of the vision by the staff and community partnerships.

In FY 2013, the Commission Annual Action Plan initiatives are being monitored through routine through Cylinder meetings and a PerformanceSTAT approach for cross disciplinary problem solving and implementation. Performance indicators reflected in the budget document, and key information such as overtime and vacancy analysis are also reviewed.

The strategic plan will have a five year timeline and will be presented to the Commission for formal adoption in 2013.

Analysis

Cylinder teams are in the final stages of refining Strategic Plan initiatives and performance indicators. Upon the completion of the FY 2014 Commission Annual Action Plan, those initiatives will be integrated as well. Staff has completed the draft plan, will be seeking Commission feedback, editing, and publishing the plan. It will be presented to the Commission at Conference on September 3, 2013. The project is expected to be completed on schedule.

Milestones

✓ Refine Initiatives and Performance Indicators	9/12/12 - 4/30/13
✓ Begin PerformanceSTAT meetings	9/12/12 - 9/12/12
✓ Establish Cylinder Expert Teams	9/12/12 - 10/10/12
✓ Integrate Neighbor Survey	11/1/12 - 4/30/13
↑ Write Draft Plan	2/1/13 - 8/30/13
✓ Integrate Community Vision	4/17/13 - 6/30/13
● Commission preview/feedback, presentation, and adoption	8/1/13 - 9/17/13



IS 2-1 Award Banking Services Contract*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The City's banking services contract expired in September 2012. We issued an RFP, analyzed the responses and selected TD Bank for our new banking services provider. The City Commission approved the selection of the bank on August 21, 2012.

Analysis

Since the award, the City and TD Bank have been in contract negotiations. This has involved a detail contract review by the City Attorney's Office, Procurement Services and representatives of the selected bank. The review is nearing completion.

The City and TD Bank are still negotiating contracts, with legal involvement. We are attempting to schedule conference call between City attorney and TD Bank attorney. City is having on-going meetings with TD Bank to discuss transition timeline and steps, so that once contracts are executed, there will be minimal time lost in transitioning. In the meanwhile, the current contract with Wells Fargo has been extended under the same terms & conditions until an agreement is reached with TD Bank.

The City & TD Bank were unable to reach an agreement on the terms of the final agreement. Therefore, the award to TD Bank for a three-year contract was canceled and approved by the City Commission on 6/4/13.

The City extended its current contract with Wells Fargo for 18 months through 12/31/14 under the same terms & conditions.

The City will revisit the banking services RFP 12/31/13.

Milestones

Implement contract by May 1, 2013 8/21/12 - 6/4/13



IS 2-1 Approve Investment Advisor's Contract*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Contract for investment advisor/monitor services to assist with City investment portfolio

The City commission approved the expansion of the use of investment managers from 2 to 4 and retaining the services of an investment advisor as part of the adoption to the City's Investment Policy. To accomplish this task the City issued an RFP to obtain this type of service. The City has now retained the services of 4 investment managers and the investment advisor.

The City reviewed the responses to the RFP and recommended the top 4 qualified responses. We are now working on establishing a custodial account to control the City's investment portfolio for these investment managers.

Analysis

During the review of the annual investment report by the City Commission, it was decided to increase the allocation to the then two current investment managers to a level not to exceed \$100 million. In November 2011, the City completed this increase. We also began the RFP (Request For Proposal) process because the contracts for the investment managers was due to expire in June 2012 (extended by 60 days to August 31, 2012).

In addition, the City made the decision to acquire the services of an investment advisor/monitor to oversee the investment managers to ensure compliance with the City's investment policy and related Florida State Statues. The City received eight responses to the RFP and the review committee selected one firm to act in this capacity. The City Commission approved the hiring of the recommended advisor.



IS 2-1 Award Investment Manager's Contract*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Award contract for up to four (4) investment managers to handle the investment portfolio of the City.

The City commission approved the expansion of the use of investment managers from 2 to 4 and retaining the services of an investment advisor as part of the adoption to the City's Investment Policy. To accomplish this task the City issued and RFP obtain this type of service. The city has now retained the services of 4 investment managers and the investment advisor.

Analysis

The city has retained the services of two investment managers for some time. In November 2011 the City Commission authorized an increase in the investment portfolio to allow each manger to have up to \$100 million while the City expanded this service and retained an investment advisor/monitor. The advisor was approved at the August 21, 2012 commission Meeting.

The City issued an RFP, received the responses (32), and evaluated and selected four to participate in the City's portfolio investment program.

The City has negotiated a fee arrangement that was on the September 5, 2012 Commission Agenda. The approval will allow each manager an allotment of up to 30% of the total portfolio should the need arise. Generally, each manager will have around \$100 million to invest on behalf of the City. The City's total portfolio exceeded \$500 million as of the end of June 2012.

Milestones

- ✓ Set up custodial contract with Wells Fargo for 4 brokerage accounts by 8/20/12 - 2/28/13
2/1/13.



IS 2-1 Payoff Police and Fire Pension Loan*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Payoff \$30 Million loan at maturity

The City determined that it could save significant interest costs by prepaying the ARC (Annual Required Contribution) to the Police and Fire Pension system. The City is charged, at the time, a rate of 7.75% on the ARC from January to October each year due to the fiscal year funding of the payment. We borrowed \$30 million in December 2011 at a rate of 1.4% and paid the ARC at that time. This resulted in a net savings to the City of approximately \$1.5 Million in the calculation of the ARC payment for FY 2013.

With the issuance of the Pension Obligation Bonds the City will recover the portion of the original payment that was for the funding of the UAAL for FY 2013, these amounts to \$16.1 million that the cash will be used along with other funds to pay this loan at maturity.

Analysis

Paid off at maturity date.

The city borrowed funds to pay down the annual contribution to the Police and Fire Pension System to save interest costs being incurred because the City did not pay the contribution when calculated by the actuary. This approach saved the City well in excess of \$500,000 for the fiscal year 2012.



IS 2-1 Payoff Capital Lease (Fire Equipment)*

Commission Annual Action Plan

 Home

 Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Pay off loan to save interest costs.

The City borrowed funds to acquire certain Fire apparatus to modernize/replace worn equipment in 2009.

The City performed an analysis of this loan and determined that the Fleet Services Fund had sufficient reserves to pay the loan off and have a savings of \$ 1,212,000 in interest costs over the remaining life of seven years for this debt.

Analysis

A review of the Fleet Services Fund showed that it could afford the pay out of the remaining balance of this lease and save interest costs of \$1.2 million over the remaining life of the note.

The City Commission approved the early payoff at the August 21, 2012 meeting and the loan was paid on August 31, 2012 in full.



IS 2-1 Develop Fixed Asset Inventory*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The City is seeking a Project Firm to assist with the implementation of a project to evaluate the existing fixed assets system. The Project Firm is to provide a complete fixed assets inventory, costing, tagging and the creation of a data base that is compatible with the City's current software for the City's Finance Dept.

The City's auditors identified what they defined as a material weakness in the internal controls of the City for its fixed assets. The City had not taken a physical inventory in several years and the data base for these fixed assets has been maintained on an Excel data base which they believed was not stable for the intended purpose. The City issued an RFP to acquire the physical inventory and the creation of a data base that would be recorded in a mainframe data base that would provide the stability needed. The vendor was selected from the responses on 10/16/12.

Analysis

Specialty Property Appraisals, Inc. (SPA) completed the Citywide physical inventory count as of 6/7/13. We are currently in the process of reviewing and verifying the completed reports for upload to our Fixed Assets Accounting & Control System (FAACS).

Once the information is uploaded via FAACS, we will produce reports and reconcile reports to the Comprehensive Annual Financial Report (CAFR) and make necessary adjustments to Financial Accounting Management Information System (FAMIS) by 9/30/13.

Milestones

✓	Discussion w/ SPA & Finance regarding project scope, project plan, current procedures & other issues.	10/30/12 - 10/30/12
✓	Introduction of SPA to dept. heads & other dept. reps regarding project kickoff.	12/13/12 - 12/13/12
✓	Review of data provided to SPA & software.	1/22/13 - 1/22/13
✓	A list of assets was provided to SPA for review and input into their system.	2/8/13 - 3/8/13
↑	Develop fixed assets written policies and procedures.	3/1/13 - 9/30/13
✓	Airport division will be 1st test for the physical inventory count.	3/13/13 - 3/22/13
✓	Complete physical inventory counts for Parking & Transportation; Arts & Science District garage.	4/8/13 - 4/12/13
✓	Complete physical inventory count for Public Works.	4/9/13 - 5/17/13
✓	Complete physical inventory count for Police.	4/15/13 - 4/17/13
✓	Complete physical inventory count for Fire.	4/18/13 - 4/26/13
✓	Complete physical inventory count for City Hall.	4/24/13 - 6/7/13
✓	Complete physical inventory count for Parks & Recreation.	5/6/13 - 5/14/13
↑	Verify & review completed physical inventory count reports provided by SPA.	7/5/13 - 7/26/13
↑	Upload data to Fixed Assets Accounting & Control System (FAACS).	7/29/13 - 8/2/13
●	Produce depreciation expense reports, schedule of fixed assets by category, disposal of assets schedule.	8/5/13 - 8/30/13
●	Reconcile fixed assets to CAFR and book necessary entries via FAMIS.	9/2/13 - 9/30/13



IS 1-3 Convert City Employee Paychecks to Direct Deposit*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Eliminate the issuance of paper paychecks to active and retired employees

The City Finance Department began looking at ways to be more efficient by analyzing current processes. Several have been identified to date and one that impacts employees is the issuance of paper paychecks as opposed to a direct deposit form. The review showed us that the great majority of employees were already using direct deposit and the City had only about 10% of employees and retirees were receiving a paper pay check.

Effective July 1, 2012 all new employees are required to be in the direct deposit program.

Analysis

The City met its goal of employee/retiree conversion to direct deposit. For the month of June 2013, we achieved 99.23% conversion.

Milestones

✓ The City has met its goal of employee/retiree conversion to direct deposit. 8/20/12 - 10/1/13



IS 2-1 Negotiate Collective Bargaining Agreements (Fraternal Order of Police and IAFF - Firefighters)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Human Resources

Description

Negotiations relating to terms of employment and conditions of work between the City, FOP (Sworn Police, Police Sergeants, Police Lieutenants, and Police Captains) and IAFF (Sworn Firefighters). In addition to Police and Fire, the City will also begin negotiations with the Teamsters and Federation of Public Employees Unions.

Analysis

Negotiations have begun and are progressing with some articles having been agreed upon. This project is on schedule.

Milestones

✓	Notified IAFF and FOP Union leaders of intent to negotiate a successor agreement	1/1/13 - 3/1/13
✓	Begin Negotiations	3/1/13 - 4/30/13
↑	Negotiate	5/1/13 - 8/31/13
●	Ratification and Approval	9/1/13 - 9/30/13



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The realignment of the organizational structure of the City Administration is designed to eliminate organizational silos and to facilitate inter-departmental communication and collaboration around our core service areas. In order to accomplish this, it is necessary to establish a common mission for all departments to focus upon.

Analysis

A unified mission, 'We Build Community,' was introduced, and the city was organized into nine departments. One of the concepts was to "put people together, with like-minded jobs, functions, and mission."

While the extent of the reorganization was significant, elements such as the new Sustainable Development and Transportation & Mobility Departments, as well as the creation of the Offices of Neighbor Support and Structural Innovation within the City Manager's Office illustrate the shift from traditional to innovative. Below a few major changes are listed for reference:

- Permitting and Inspections was moved from Building Services to Sustainable Development
- All Planning & Zoning functions (except Transportation Planning) were moved to Sustainable Development
- All Economic Development functions(including Beach CRA and NWFHP CRA; excluding Film Permitting and Real Estate) were moved to Sustainable Development
- Airport was moved from Business Enterprises to Transportation & Mobility
- Parking was moved from Parking & Fleet Services to Transportation & Mobility
- Transportation Engineering was moved from Public Works to Transportation & Mobility
- Office of Professional Standards was moved to Human Resources
- Risk Management was moved to Human Resources
- Employee Benefits was moved from Finance to Human Resources

The end result of the reorganization was the maximization of existing city resources by taking them from being dispersed throughout the City to putting them into one place where they would be most effective. Prior to the reorganization, people who needed to work together were not together. The reorganization fixed that issue, as well as developed a new mission and set of goals for City departments and personnel to work by. Additionally, by having a leaner government, the City has recognized a cost savings as well as becoming more efficient.



IS 2-1 Reallocation of Capital Projects Portfolio*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

In an effort to understand the full scope of our capital project portfolio, to gain a fresh perspective, and to have a clear understanding of the many integral parts of the CIP, staff conducted an in-depth analysis of the Community Investment Plan project portfolio. This review resulted in numerous suggestions to strengthen the management of our capital project portfolio, including closing a number of projects, moving funding to other funds where they would be more appropriately funded, and reallocating funding in various bond funds. Once complete, the City was able to transfer \$7.8MM back to the General Fund.

Analysis

The Capital Projects portfolio was reviewed and numerous projects were closed. As a result \$7.8 MM was transferred back to the General Fund in order to balance the FY 2012 Budget.

Staff continues to review open projects in an ongoing effort to adequately manage the portfolio.

The Capital Projects portfolio was reviewed and numerous projects were closed. As a result \$7.8 MM was transferred back to the General Fund in order to balance the FY 2012 Budget.

Staff continues to review open projects in an ongoing effort to adequately manage the portfolio.



IS 2-2 Implement of Local Business Preference Ordinance*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The intent of the implementation of a Local Business Preference is to encourage and promote the participation of and increase the number of contract awards to businesses located either in the City of Fort Lauderdale, or Broward County. The enactment of the Local Business Preference was a policy direction of the City Commission in 2012. To encourage the participation of local businesses in the City's competitive process, the ordinance is designed to give a preference to business which are located either in the City or the County, and which affirm to hire and maintain a certain number of City residents as employees working on the City contract. To qualify for the 10% preference a business must be located within a non-residential zone of the City, and agrees to maintain a staffing level of fifty percent employees who are residents of the City of Fort Lauderdale. To qualify for a 7.5% preference a business shall agree to be located within a non-residential zone of the City, or shall agree to maintain a staffing level of at least 50% who are residents of the City. To qualify for a 5% preference a business shall agree to maintain a permanent place of business within the limits of Broward County.

Analysis

The 1st Local Business Preference Ordinance passed on March 20, 2012.

Current ordinance is applicable to purchases of goods/services exceeding \$50,000, competed via a Request for Proposal. We have prepared an amendment to the current ordinance which would make it applicable to good/services procured by an Invitation to Bid (ITB). Amended ordinance was submitted to City Manager's Office in December, 2012 and is still pending.



BD 1-3 Implement Business Development Program*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Business Development

Lead Department

Sustainable Development

Description

This Action Plan item was originally referred to as the Business Concierge Service. The concierge service initiative has been accomplished by hiring Laura Gambino (Business Development Coordinator). Laura was hired to implement the goals of the Business First initiative and through her current role with DSD this has occurred and her role has evolved. Laura, along with other DSD staff members, have been asked to collaborate on developing a comprehensive Business Development Program. This program will incorporate all of the existing day-to-day activities and projects with the Business Development Manager as the lead staff person:

- Business Education Outreach – includes Business Seminars, BIZSmart and Lunch N’Learn with a total of 25 events in fiscal year.
 - Create Partnership with Broward College for Education and Event collaboration
 - Business/Permit Concierge Assistance – continue direct access for business and development community to “hands-on” high level neighbor assistance and permit expediting
 - Develop and execute Business Incubator Launch
 - Cultivate Business F1rst coordination
 - Execute the Community Appearance Annual Awards Event
 - Develop and Manage RFP process for Downtown Retail Recruitment Strategy
 - Lead Riverwalk Activation Plan – Three Phases
- 1) Public Space and Design upgrades
 - Development Projects
 - Sea Wall and Lighting
 - Public Art and Park Improvements
 2. *Activation of Special Events
 - Special Event Ordinance
 - Vendor Applications
 - Activate Urban Design/KBE New Life for the River Plan
 3. *Management Strategy
 - Designate a dedicated City Staff person as Project Manager
 - Responsible for all Coordination efforts

Analysis

By replacing the Business Concierge program with the Business Development initiative allows for a holistic approach to business outreach and assistance through the Department of Sustainable Development, more specifically the Economic and Community Reinvestment Division. By consolidating the resources of our business outreach team we believe this will lead to better collaboration for the development of partnerships and programs that will assist all segments of the Fort Lauderdale business community. For example, we are completely revamping our Business Education Series and developing a new approach focused on more strategic partners such as the Fort Lauderdale Chamber, the Greater Fort Lauderdale Alliance, our local colleges and universities, and our local business organizations.

In FY 2014 we expect the revamped Business Development Program to be fully operational. Before the City Commission returns to its normal meeting cycle, ECR staff will prepare the complete FY 2014 Business Development Program, including a final written program description.

Current business education and outreach programs are ongoing with the several events being attended or coordinated by ECR staff. For example, we have collaborated with the Broward County Office of Economic Development to offer the Kaufman Foundation Intentional Entrepreneurial workshop series; ECR staff hosted and led a walking tour of the CRA in partnership with the Broward Cultural Council; assisted our landlord – Maria Freeman on the business networking event called “501 Fridays”; and was one of the sponsors for the June 2014 Greater Fort Lauderdale Chamber Downtown Council breakfast meeting. In May ECR staff worked with PIO and the City Clerk on holding a Marine Industry workshop with the City Commission and the Marine Advisory Board at the Beach Community Center and individual city staff members have attended 3 Business F1rst site visits with members of the Chamber of Commerce Business F1rst team.

The Community Appearance Annual Awards event was held on May 9th with record attendance of 155+ and full city/board participation. Community Appearance Board continues to meet monthly as a city advisory board and presents the monthly WOW Awards throughout the city.

Milestones

	BIZSmart (8)	10/9/12 - 2/28/13
	Cypress Creek Uptown Council (4)	10/14/12 - 9/30/13
	Business Education Seminars (3)	10/23/12 - 2/28/13
	Lunch N Learn Series (6)	1/29/13 - 9/30/13
	Breakfast with City Manager (3)	3/1/13 - 10/1/13
	Community Appearance Annual Event	5/9/13 - 5/9/13

- Define roles and responsibilities of key community organizations
- Create charter and execute plan



PP 1-1 Marina Dredging: Environmental Study/Permitting (Las Olas, Aquatic Center, Bahia Mar)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

The proposed project consists of dredging the access from the Florida Inland Navigation District (FIND) project to three marinas to connect their existing dockage facilities and channels to the deepened Intracoastal Waterway (ICWW) channel. The City of Fort Lauderdale (COFL) North Marina Dredging Project includes deepening the connection between the FIND project limits and the marina facilities at the Las Olas Marina and the Fort Lauderdale Aquatic Complex. The COFL South Marina Dredging Project includes deepening the connection between the FIND project limits and the private marina facilities at the Bahia Mar Yachting Center.

Analysis

Team is finalizing the conceptual mitigation plan based on the recommendation by Broward County that we consider the 5 years worth of available seagrass data. The objective is to minimize the footprint, work through siting process on Deerfield Island, and develop a conceptual level design. This plan should be completed in the next 2-4 weeks, discussed with the City followed by meetings/discussions with Broward County and the Parks and Recreation department.

Costs for the conceptual mitigation design, and appropriations for each project will be completed thereafter. Dredge design will be initiated following approval of the Conceptual Mitigation Plan.

Milestones

✓	North Marina Dredging Project Task Order	9/5/12 - 2/28/13
✓	South Marina Task Order	9/5/12 - 3/25/13
✓	Permit Review and Submittal to Regulatory Agencies	12/3/12 - 2/7/13
■	Determine Economic and Environmental Impacts for Dredging	2/7/13 - 7/1/13



PP 2-3 Coordinate City Support for Grand Prix*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The initiative will include the hosting of an Indy Car Grand Prix event. Event producers propose the 3-day event will include 3 different racing series, music concerts, interactive exhibits, and galas. More than 150,000 spectators are expected; 40% are expected to travel from outside the tri-county area.

Event plans were presented to the City Commission during the June 21, 2011 Commission meeting, CAR 11-0951.

Analysis

Staff conferred with the promoters of the Grand Prix during the week of July 1st. If the project is financially feasible, the promoters are considering the race for Fall 2014 .

Milestones

- Bring final agreement to Commission for action 10/2/12 - 12/27/13
- Provide city services per the agreement 11/4/14 - 11/25/14



PP 2-3 Coordinate City Support for Air Show*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative will include the coordination and hosting of a City air show event.

Staff has been working with B. Lilley, Inc. / Lauderdale Air Show, LLC to develop an agreement to conduct an air show on Fort Lauderdale beach. The air show includes an aircraft flight demonstration show and ancillary activities such as entertainment, exhibits, souvenir sales and refreshment sales.

The agreement is a three-year agreement. The City has the option to renew the agreement for one successive three-year term provided both parties mutually agree.

Analysis

The event took place on April 20, 21, 2013.

Milestones

✓ Provide services as designated by the agreement 1/7/13 - 4/29/13



PP 2-3 Coordinate City Support for Boat Show*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The initiative will include the hosting of the International Boat Show.

Analysis

The International Boat Show took place on October 25-29, 2012.

Milestones

- ✓ Bring outdoor event application to Commission for action 8/29/12 - 9/5/12
- ✓ Provide city services as per the agreement 10/22/12 - 11/9/12

Category
Management in Progress

Analysis
The event was held in September 2012.

Commission Prioritization Level
Not Applicable

Milestones
✓ Implement special event 9/14/12 - 9/17/12

Cylinder of Excellence
Public Places

Lead Department
Parks and Recreation

Description
This initiative involves the coordination of a weekend salute to the military in collaboration with the Convention and Visitors Bureau.



PP 2-3 Coordinate City Support for Winterfest*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves the hosting of a Winterfest Boat Parade special event.

The Seminole Hard Rock Winterfest Boat Parade is produced by a Florida not-for-profit organization. Winterfest Boat Parade participants decorated their entries to showcase their favorite blast from the past or a popular music icon. The parade was set during the holiday season to encourage entrants to embrace a charity component. Millions watched the parade via television and approximately one million spectators viewed the parade along the 12-mile parade route.

Analysis

The event agreement for the coordination of the Winterfest Boat Parade was presented to the City Commission on 9/18/12.

Milestones

- | | |
|--|---------------------|
| ✓ Bring event application to Commission for approval | 9/18/12 - 9/18/12 |
| ✓ Provide city services as per agreement | 12/14/12 - 12/17/12 |

Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Business Development

Lead Department
Transportation and Mobility

Description

This is a 13-week (January 11th to April 7th 2013) pilot program to provide a transportation linkage from the Fort Lauderdale/Hollywood International Airport to downtown Fort Lauderdale for passengers who have hours of wait time to connect to flights or transport to the Port for cruises. The City is coordinating with partners such as the TMA, Stranahan House, Bags to Go, the CVB, and others to fund the pilot with dollars and in-kind services.

This is an opportunity to bring these visitors, estimated at 150-200 per weekend during the pilot program, to downtown to enhance their travel experience and create new business for the downtown area and to link them to the beach area via the SunTrolley, as well.

The plan is to provide a bus to the Stranahan Historical Museum and back, for the cost of the excursion ticket tentatively set at \$19.95. Visitors will get free admission to partner venues such as Stranahan House, the Museum of Discovery and Science and others. They will also have the opportunity to stroll Las Olas, enjoy food and beverage venues, or hop the trolley to the beach to enjoy that area. The buses will run on a limited weekend schedule and visitors will be able to purchase their excursion tickets through a site being provided by the CVB.

Analysis

Our most recent figures show that as of 6/29/13, a total of 6,695 passengers were delivered to the downtown Las Olas area since 1/11/13. The service has been running only on weekends since 3/9/13 due to low ridership on Fridays. Excursion packages were not sold during this period because that effort has been discontinued.

Milestones

 Excursion startup	7/25/12 - 1/3/13
 Commission approval of \$30,000 contribution to the pilot program	7/25/12 - 9/5/12
 Launch marketing campaign	7/25/12 - 2/18/13



IS 1-1 Implementation of "We Build Community"*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The "We Build Community Campaign" is the development and implementation of an employee recognition program that rewards and promotes innovative ideas. During the development process, a designated team worked in part with the Innovation Academy, a pilot program of the Alliance for Innovation that our City was selected to participate in. The "We Build Community" campaign was created from an assortment of best practices as well as fresh new ideas. The "We Build Community" Employee Recognition Toolbox will contain information for supervisors regarding why recognition is important, tips on how recognize employees, a calendar of events, information on the beneficial impact on performance indicators, and case studies.

Analysis

The team presented the Employee Recognition Toolbox to the City Manager, Assistant City Managers, and the Human Resources Department. Next steps are to develop personnel and funding resources for an implementation plan.

Milestones

✓	Develop Work Plan	8/1/12 - 8/31/12
✓	Participate in the Innovation Academy	9/1/12 - 12/31/12
✓	Complete the "We Build Community" Toolbox	1/1/13 - 4/10/13
↑	Identify employees in the supervisory capacity for the roll-out (HR)	4/1/13 - 9/30/13
✓	Present Innovation Academy project at the Transforming Local Government (TLG) Conference	4/10/13 - 4/12/13
●	Organization Roll-Out	10/1/13 - 9/30/14



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

Government agencies are increasingly looking to leverage social media to improve the quality of government services and elicit greater neighbor engagement. Developing a social media policy is an important first step for government agencies considering using social media and can ultimately serve as a key enabler for responsibly and effectively leveraging social media tools. Because many governments are struggling with what such a policy should encompass and convey, legal assistance and training will be provided to develop the City's social media policy.

Analysis

The Social Media Policy has been completed and submitted to the City Manager for his review and recommendation for presentation to the City Commission. Following this staff can begin working to implement the policy.

Milestones

- ✓ Hire an attorney to assist and train staff in the development of the social media policy. 8/20/12 - 11/20/12
- ✓ The City has retained the services of Mark Fiedelholz, Esq., to develop a social media policy. 8/20/12 - 12/3/12
- ✓ Attend Social Media Risk and Liability Seminar - Mike Maier/Shannon Vezina 8/28/12 - 8/28/12
- ✓ Key City staff will meet with Mr. Fiedelholz to develop a timeline and refine the scope of services. 1/7/13 - 3/29/13



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
Information Technology Service
Description
The City's website will be upgraded to provide a more interactive environment. Incorporate ways to collect information from the public via surveys, suggestion box or departmental feedback pages on the City web site. Expand the use of social media tools to communicate with neighbors. Employ new technology to enhance public interaction at City meetings and make meeting content more accessible.

Analysis
The software upgrade contract negotiations between the City Attorney's Office, the Purchasing Division and the vendor were unsuccessful. The Graphic Design has resumed and is scheduled to be completed by August 20, 2013. All Milestones dates have been updated to reflect the new Go Live date of January 1, 2014.

Milestones																																	
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Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Information Technology Service

Description

The existing programming on the City's local access channel (currently Channel 78 for Comcast subscribers) is a series of PowerPoint presentations that are rotated periodically between live and re-broadcast City meetings. A Content Management System for video will allow for a richer media content to be broadcast and managed on this media outlet.

Analysis

In May 2012 work began on upgrading channel 78. Equipment was configured and installed and work began on updating the template and logo. Royalty free music was obtained and with the department liaisons, content was compiled and finalized. The soft launch was successful and channel 78 went live in November 2012.

Milestones

✓ Update template & logo (PIO)	5/15/12 - 11/1/12
✓ Template & logo approval (PIO)	5/15/12 - 11/1/12
✓ Gather royalty free background music.	5/15/12 - 11/1/12
✓ Configure and install equipment.	5/15/12 - 8/6/12
✓ Compile liaison list.	6/8/12 - 6/8/12
✓ Soft launch target go live date	9/6/12 - 10/16/12
✓ Publicized go live date 11/1/12.	9/6/12 - 11/1/12
✓ Order digital video production camera (PIO)	9/6/12 - 11/1/12



NE 1-3 Sistrunk Blvd Streetscape Project*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Public Works

Description

This is a Community Reinvestment Project providing streetscape improvements along the Sistrunk Boulevard Corridor. The Sistrunk Streetscape project was a \$15-million major capital improvement initiative to upgrade infrastructure and beautify Sistrunk Boulevard (NW/NE 6th Street). Elements of the project included reducing portions of Sistrunk Blvd. from four lanes to three, placing overhead utilities under ground, installing water mains, modifying sewer lines and storm drain systems, adding on-street parking, installing wider sidewalks, decorative pedestrian lights and streetlights, extensive landscaping and new bus benches.

Analysis

Project is complete. Broward County approvals and completion of all paperwork and payments have been received and processed. The final project cost was approximately \$450,000 under budget.

Milestones

✓ Bid Date	6/30/10 - 6/30/10
✓ Award Date	7/7/10 - 7/7/10
✓ Construction Start Date	12/27/10 - 12/27/10
✓ Construction End Date	11/15/12 - 11/15/12
✓ Completion of final paperwork including grant applications and final pay applications	11/15/12 - 4/15/13



PP 2-5 Orange Bowl at Carter Park Project*

Commission Annual Action Plan



Category

Major Projects

Analysis

Construction is 100% complete.

Commission Prioritization Level

Not Applicable

Milestones

- ✓ Construction of improvements by Orange Bowl Inc. contractor 9/10/12 - 1/4/13
- ✓ Close out of Project 1/5/13 - 4/15/13

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The project is a joint venture between the Orange Bowl Committee and the City of Fort Lauderdale. Project amenities include new combination football/soccer field with special turf surface, as well as a new track surface.



PP 1-3 South Side School Project*

Commission Annual Action Plan



Category
Major Projects
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Public Places
Lead Department
Public Works
Description
The remaining portions of the historic reconstruction of South Side Elementary School in District 4 has been split into separate contracts in effort to move the project forward. The two portions are 1) the remaining building components and 2) the south exterior components.

Analysis
<p>Southeast area: Construction contract was awarded to MBR Construction on April 2, 2013. The contract has a start date of June 10, 2013 and completion date of December 31, 2013.</p> <p>Revised sidewalk plans were resubmitted to Broward County on June 27, 2013. Broward County request for roadway easement was approved by the City Commission on July 2. Letters requesting approval of easement by Broward County, FCT (Florida Communities Trust) and Florida Department of State Division of Historical Resources have been issued and a preliminary response from FCT received. They are requesting money back from the City for the land to be given to Broward County as an easement.</p> <p>The north portion including the school building is currently proposed to be leased by Nova Southeastern University(NSU). NSU's consultant prepared a cost estimate of \$3,787,889 to complete the existing school as well as additional site improvements required as part of the new proposed design. City has received independent cost estimate to complete the building as previously designed to meet NSU desires. This cost estimate is \$2,143,717. A meeting is being scheduled with NSU to go over both cost estimates.</p>

Milestones												
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Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The scope of this project consists of a wide variety of repairs and replacements throughout the water treatment plant. Major items includes a new stormwater collection system on the west side of the plant; replacement of the air starting system for the high service pump diesel engines; replacement of the vacuum priming system for the high service pumps; reconfiguration of valves and the metering system for the high service pumps; upgrades to the control system for the transfer pumps; replacement of the store front glass and frame across the plant entrance with hurricane resistant frame and glass; replacement of the compressed air system piping for the entire plant; repairs and upgrades to the two elevators; remodeling the mail control room, laboratory, break room and facility manager's office; replacement of the flooring and ceiling for the operations building; replacement of the system for loading and transporting lime; replacement of the controls for the wash water recovery pumps and the was water transfer pumps: replacement of the plant-wide control system; replacement of the air conditioning system in the operations building, repair of hurricane damage; repair of leaking building joints; waterproofing of the exterior of the high service pumps station No. 2 building; removal of the falling acoustic ceiling tiles in the high service pump station; replacement of several roofs; replacement of the plants obsolete generators and the installation of a plant-wide fire alarm monitoring system.

Analysis

This project is comprised of two separate design packages. Project 10508D "Reliability Upgrade", and Project 11589 "Disinfection Systems Replacement". The 90% design phase was completed by a consultant (Hazen and Sawyer) by March 10, 2013. The Cost estimates for the construction of this project ranges between \$21 million to \$28 million.

Due to the high cost and visibility of this project, an effort is underway to perform an independent constructability and a QA/QC review to assess the true costs of the project and any potential savings. This effort will take approximately 60-90 days. Staff anticipates completion of the QA/QC study on August 30, 2013. Based on this review, 100% complete drawings and specification will be generated and a bid package will be prepared.

It is anticipated that construction will start in the beginning of the 1st Quarter 2014.

Milestones

✓	Planning Start Date	5/1/03 - 9/30/12
↓	Bid Date	8/20/12 - 3/30/13
●	Award Date	6/4/13 - 6/18/13
●	Notice to Proceed	6/24/13 - 6/24/13
●	Construction Start Date	7/1/13 - 7/1/13
●	Construction End Date	7/31/16 - 7/31/16



PP 1-1 15th Street Boat Ramp Improvements*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

The project consists of renovation and site improvements for the SE 15th Street Boat Launch and Marine Complex. The construction phase is being funded in part by a Florida Inland Navigation District grant in the amount of \$876,906. Funds will be used towards the purchase and/or installation of concreted floating docks for Police Department use, a fish cleaning table with macerator and shelter, a picnic area and shelter, lighting, an ADA accessible floating dock, a sewage pump out system; concrete curbing, paving, pavers, upgraded landscaping and irrigation and an ADA accessible restroom structure, drainage improvements; upgrades and enhancements to the entrance of the Marine Police Facility; expanded parking, disabled parking and fencing.

Analysis

This project is currently in the bidding phase. Bid documents have been prepared and the construction plans are were reviewed and approved by the Building Department on April 13, 2013. The project was advertised for bid in April and was awarded to MBR Construction at the June 18, 2013 Commission meeting. The contract has been executed by the contractor and is currently being routed for City approvals.

The grant requires construction to be completed by September 2014. Based on the current schedule construction will begin in August 2013 and will be completed by August 2014.

Milestones

✓	Complete Construction Documents	11/1/12 - 2/28/13
✓	Execute Consultant Agreement for Construction Mgmt and Project Certification	2/1/13 - 2/28/13
✓	Advertise, Bid and Award Contract	3/1/13 - 6/18/13
↑	Execute Contract	6/18/13 - 7/18/13
■	Construction	7/19/13 - 12/31/13



PS 3-1 Construct Fire Station 46*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct new Fire Station facilities that meet the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will meet the specifications based on the number of personnel and apparatus assigned to them. The City has a contract to construct a new Fire Station 46 on a parcel at the south end of Mills Pond Park that abuts NW 19 Street.

Analysis

All building and immediate site work for Fire Station 46 has been complete since March 2013. This includes all punch list items. The only remaining work is the Broward County right-of-way work which allows the driveways to exit onto the NW 19 St right-of-way. All legal agreements with Broward County were approved by the City Commission on April 2, 2013. Permitting was completed in late May, but due to a very rainy June, work has been delayed. Staff anticipates project completion during the last week of July to first week of August.

Milestones

✓ Design	11/1/10 - 3/31/11
✓ Bid Date	4/20/11 - 4/20/11
✓ Award Date:	5/17/11 - 5/17/11
✓ Construction	10/17/11 - 3/11/13



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct new Fire Station facilities that meet the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will meet the specifications based on the number of personnel and apparatus assigned to them. The location of Fire Station 8 has not yet been determined but it is planned for the area south of the New River, north of SE 17 St and east of the FEC railway tracks.

Analysis

The City does not have a site on which to locate this station though a number of parcels are being investigated. It is hoped that a single story station similar to Fire Station 3 can be constructed if the site permits. This would keep construction costs down. Timing and budget continue to be dependent on the ultimate site acquisition.

The delays in site identification results in a needed change in milestones for this project. Construction completion is now estimated at July 2016.

Milestones

Design	8/20/12 - 12/30/13
Bid Date	12/30/13 - 1/30/14
Award Date	2/5/14 - 2/5/15
Construction Start Date	5/15/14 - 5/15/14
Construction End Date	5/30/15 - 5/30/15



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct a new Fire Station facility at 2871 E. Sunrise Boulevard that meets the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will be designed based on the number of personnel and apparatus assigned to them. The proposed station is located on property owned by the State at Birch State Park. The proposed design includes a two story structure with 13,250 SF. The building will have 3 bays, a battalion station and 12 bunks.

Analysis

The City has worked with the State to identify a new location within the park that will permit the existing station to remain active while the new station is constructed. The State has agreed to provide a site footprint of 40,000 s.f. to match the site originally set aside for the fire station. The Fire Department would also like to incorporate the Beach Rescue operations into the new facility. To accommodate this request, the new fire station will require more than 40,000 s.f. and the City will need additional negotiations with the State to compensate for the additional land required. In addition, the State wishes to have any additional land provided approved by the trustees of the Antioch College in Ohio, who have a potential financial interest.

The project milestones must be adjusted to account for the delays in identifying a site. Staff now estimates in March 2016 completion.

Milestones

Design	8/20/12 - 11/1/13
Bid Date	6/30/13 - 6/30/13
Award Date	8/15/13 - 8/15/13
Construction Start Date	11/1/13 - 11/1/13
Construction End Date	12/30/13 - 12/30/13



PS 3-1 Design and Construct Fire Station 54*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct new Fire Station facility at 3201 NE 32 Street that meets the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. This 10,000 SF Satellite Facility will be 2 stories with a 2 bay back in station with 7 bunks. A drive-thru configuration is not possible due to the new base flood requirements. This will meet the specifications based on the number of personnel and apparatus assigned to them.

Analysis

Contractor has submitted a bid and cost estimate has been received from an independent consultant. The costs are being compared and analyzed. The land swap agreement is still being negotiated and will be presented to the City Commission as soon as terms are finalized. Plans have been approved at Broward County and reviewed by City Building Department. All issues have been corrected and a contractor is required to receive permit.

Temporary Fire Station modular unit vendor has been issued a purchase order and has begun submittal process.

Milestones

Design	8/20/12 - 12/31/14
Bid Date - Negotiation of GMP	1/30/13 - 1/30/13
Award Date	3/5/13 - 3/5/13
Construction Start Date	6/1/13 - 6/1/13
Construction End Date	5/1/14 - 5/1/14